



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283061,283209, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

NOTICE

1. Sealed Expression of Interest from Chartered Accountant/Chartered Accountant Firms/Associates are invited for hiring of services of Accounting/Taxation/GST work of the University as well as Regional Centers/Constituent Colleges initially for one year extendable for further period on the basis of performance.
2. Scope of Work
Preparation and Audit of Final Accounts i.e. Receipt and Payments, Income and Expenditure and Balance Sheet, Filing of TDS Returns quarterly/annual basis, Form 16/Form 16A, Filing/Preparation of GST Returns/Challans, Attending appeal(s), meeting(s), hearing(s), representation before Income-tax Authorities for assessment, notices and any other guidance required by the University from time to time.
3. Terms & Conditions
 - (i) The sealed Expression of Interest, complete in all respect, must reach in the office of undersigned latest by 19.11.2018 (Date) by 5.00p.m (Time). The same will be opened on 20.11.2018 at 3.00p.m. The firms or their authorized representative(s) are allowed to attend the meeting at their own cost.
 - (ii) The fees of Expression of Interest is Rs.2000/-in the shape of Demand Draft drawn in the favour of "REGISTRAR, BPSMV, KHANPUR KALAN" payable at Gohana shall accompany the Expression of Interest.
 - (iii) The Expression of Interest received after due date and time, without fees or incomplete shall be rejected out rightly.
 - (iv) The rates should be mentioned in Indian Rupees including all taxes.
 - (v) A certificate regarding not debarred the firms by the The Institute of Chartered Accountants of India or any Other Agencies should be attached.

- (vi) Payment shall be subject to the deduction of all taxes, as applicable from time to time.
- (vii) The dispute, if any subject to the Jurisdiction of Courts at Gohana. Any other Jurisdiction mentioned in the Expression of Interest or invoices of the firms etc. shall be invalid and shall have no legal sanctity.
- (viii) The University has reserves the rights of reject any or all Expression of Interests without assigning any reason therefore.

REGISTRAR

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For further detail, please visit www.bpswomenuniversity.ac.in

REGISTRAR