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| <p>To, M/s. BPCL ESTIMATE MUMBAI . India - 400038. Ph: ,Fax: . Vendor Code:300648</p> | <p>REQUEST FOR QUOTATION Collective RFQ Number/ Purchase Group 1000329736 / N12-CIVIL/MISC SERVICE Contact person/Telephone LOBO S (MS)/- Fax : 022-25541718 Email:lobos@bharatpetroleum.in Our ref.:</p> | |
| <p>RFQ No/Date: 6001283780 / 30.04.2019</p> | <p>Quotation Due Date/Time:14.05.2019/14:00:00</p> | |
| <p>Material/Services required at: M/s. BHARAT PETROLEUM CORPN. LTD MUMBAI REFINERY MAHUL, MUMBAI - 400074 India</p> | | |
| <p>SUBJECT : IMS INTERNAL AUDITOR CERTIFICATION TRAIN</p> <p>You are invited to quote online through BPCL E-Procurement website https://bpcleproc.in "On-Two-Bid Basis" for the subject work as per the enclosed Tender Documents.</p> <p>Your quoted rates shall be exclusive of all applicable taxes and duties except GST (CGST+SGST / UTGST) / IGST which shall be quoted separately in the enclosed form. Please note that submission of this form along with Technical / Un-priced Bid is mandatory. Your rates shall remain firm till completion of work. The applicability of GST (CGST+SGST / UTGST) / IGST as a percentage rate of total quoted price shall be clearly mentioned in this form. If the information is not provided, it will be assumed that GST is not applicable. No claim for GST (CGST+SGST / UTGST) / IGST will be entertained subsequently. Please note that registration for GST (CGST+SGST / UTGST) / IGST is mandatory for receipt of GST payments from BPCL. In absence of valid registration, your offer will remain invalid and will not be considered for evaluation. In case GST (CGST+SGST / UTGST) / IGST is not applicable, please indicate the same as "Nil" while submitting this form.</p> <p>GST (CGST+SGST / UTGST) / IGST, if applicable shall be paid after verifying GST (CGST+SGST / UTGST) / IGST Registration no. Invoicing shall be done for the subject job as per approved statutory format for invoice (i.e. invoice should clearly specify billing address of vendor / Address of service receiver / GST registration nos. of vendor and service receiver / applicable SAC no. / GST rate applicable / invoice no. / invoice date / etc.</p> <p>Any statutory variation in GST (CGST+SGST / UTGST) / IGST or introduction of any new statutory taxes and duties within the contractual completion period shall be to BPCL account, against submission of documentary evidence for substantiating the variation by way of relevant notification. However in case of delay in completion period beyond the contractual date, for reasons attributable to contractor, any increase in these rates or any new statutory taxes and duties introduced during the period beyond the contractual</p> | | |
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completion date shall be borne by the contractor, whereas any decrease passed on to the owner.

VALIDITY: Your quotation shall be valid for period of 120 Days from the Quotation due date.

Submission of tenders on line:

Bidders are requested to submit / upload their UNPRICED & PRICED BIDS along with all required documents, if required, on or before the due date and time, on BPCL E-Procurement website <https://bpclproc.in> .

For any assistance regarding online submission of bids on BPCL E-Procurement website <https://bpclproc.in>, you may contact our following Helpdesk support nos. :

A) MUMBAI REFINERY between 0930 hrs to 1630 hrs. IST (Monday # Saturday) :

1. Mr. Vinod Bhabal on Tel : +91 - 22 - 2554 0717 Mobile 9664514996 or email : vinod.bhabal@eptl.in

2. Mr. Mahendra Hole on Tel : +91 - 22 - 2554 0717 Mobile 9920038902 or email : mahendra@eptl.in

B) AHMEDABAD OFFICE between 1000 hrs to 1900 hrs. IST (Monday # Friday) & 1000 hrs to 1530 hrs IST (Saturday) : +91 79 4001 6868

Hard copies of the bids shall not be submitted, unless specially asked for by BPCL.

DEVIATION:

You are requested to have all your queries clarified before bidding. However, if you still have deviations from our RFQ and the attachments (specifications / scope of work / Drawings) etc. please indicate deviations in your offer in the bidding form titled 'DEVIATIONS' attached in the etender giving reference to RFQ clause no. Deviations appearing in this attached bidding form of the E-Tender titled 'DEVIATIONS' shall only be considered while evaluating the offer. In case there are no deviations, please submit "NIL DEVIATIONS". Deviations mentioned elsewhere shall not be considered for evaluation.

NEFT PAYMENT:

Payments to contractors etc. shall be made by National Electronic Fund Transfer (NEFT) only. Payment by cheque will be made only to those vendors whose bank is located in the city where NEFT payment facility is presently not available. Bids received from vendors who are not accepting the NEFT payment terms are likely to be rejected.

Please submit following details in the E-Tender attachment bidding form titled "Reply of point no.16 of special safety conditions" along with techno-commercial bid:-

- a) Complete work injury records per year for the last three years and
- b) Total man-hours worked per year for the last three years.
- c) Safety assurance plan.
- d) No. of supervisors.
- e) No. of skilled workmen.
- f) No. of unskilled workmen.

In case, reply to Point No.16 is not submitted, bids are likely to be rejected / bids may not be considered for technical evaluation.

Other Special Conditions of Contract :

1. The job under this tender is not divisible. Micro and small enterprise statutory conditions shall not be applicable to tender which are work contracts.
 2. BPCL Mumbai Refinery is an ISO:50001:2011 certified Refinery and is focused on energy efficiency. In line with the same, all contractors providing services for BPCL Mumbai Refinery should preferably deploy energy efficient equipments such as energy efficient welding machines, LED temporary lighting and temporary window AC of BEE 4-star rating and above for execution of the work.
 3. The executed quantities of the SOR items may vary +/- any percentage. In case of change in L-1 status based on concluded executed quantities, the L1 bidder shall offer necessary discount to BPCL to ensure its L1 status.
 4. It is mandatory to quote all services in the price bid. The bidders offer shall not be considered for evaluation in case the bidder quotes zero for any service in the price bid.
 5. The contractor shall be obliged to pay the wages through 'electronic payment mode' in the personal bank account of his/her workmen deployed at the site of BPCL, Mumbai Refinery / MMBPL sites. The wages shall be paid by electronic payment mode within 7 days of the end of previous month.
- It shall be the responsibility of the contractor to provide documentary and/or any other proof in terms of Payment of Wages and/or any other remittances to workmen through bank account, to the Corporation i.e. BPCL. It shall be obligatory on the Contractor to submit the aforesaid documents etc. as a condition precedent for payment of bill / invoice raised as per the agreed terms.
6. Hydra/Crane shall not be used for shifting material, equipment, exchanger bundles, pipelines, etc inside refinery from one location to another location. It can be used only for loading & unloading purpose. This is to be followed strictly for reinforcing safety practices in the refinery. The existing Hydra Cranes can be substituted with suitable/equivalent hydraulically operated

cranes that are equipped with rear mounted boom and out rigger supports. Some of the models having these features are mentioned below for your easy reference :

a. Escort Construction Eqpt. Ltd. (ECEL) : TRX Series - K10, F15, TRX 1651, TRX 2319,MAC 1214.

b. Action Construction Eqpt. Ltd. (ACE) : FX 120, FX 150, 15XWE,15XWF, Rhino 110 FC.

7. BASIS OF EVALUATION:

The tender shall generally be evaluated on OVERALL L1 net of set off Price i.e. Grand Total of all the items together. Overall L1 net of set off Price shall be calculated equal to Total basic quoted price plus GST applicable on the total basic quoted price minus input tax credit (ITC), if applicable to BPCL MR, on the GST. Rate of ITC shall be as applicable to BPCL MR at the time of price evaluation.

However, BPCL reserves the right to split the contract between two or more parties fully or partly in the interest of the job.

8. Contractors / Service provider hereby agrees to ensure that the contract labour engaged by him / her for carrying out his / her contractual obligations will be up to 60 years of age. In case of any deviation the Management reserves the right to take suitable action against the contractor / Service provider.

Attachments (In E-tender Zip File):-

- 1) General Terms and Conditions.
- 2) Special Safety Conditions.
- 3) Financial Deterrent for violation of Safety norms by Contractors.
- 4) Energy Policy
- 5) QEHSS Policy
- 6) Policy of Holiday Listing of Vendors
- 7)Regret proforma
- 8)Instruction of bidding

BPCL reserves the right to cancel the tender without assigning any reasons.

In case of any clarification, please contact BPCL Engr-in-charge, Mr.SV PARULEKAR on Tel # 022#2552 45 12.

| Item | Material Description | Qty | Unit Delivery date | Unit Basic Rate (in Figures) |
|--|--|---------------------|--------------------|---------------------------------------|
| 00010 | IMS internal auditor certification train | | 17.06.2019 | |
| The item 00010 covers the following services: | | | | |
| 10 | 9001877 PROF Ser . Fees CONSULTANT | 1 | LS (Lumpsum) | |
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RFQ Number :6001283780

Date : 30.04.2019

To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

| Item | Material Description | Qty | Unit Delivery date | Unit Basic Rate (in Figures) |
|--|--|---------------------|--------------------|---------------------------------------|
| | Professional Fees paid to Consultants | | | |
| | Service Item 10: Unit basic rate in words | | | |
| State GST % : _____ % Central GST % : _____ % Integrated GST % : _____ % | | | | |
| Union Ter. GST % : _____ % GST Comp. Cess % : _____ % | | | | |
| HSN Code / SAC Code : _____ | | | | |
| Billing State : _____ | | | | |
| * 10 | SCOPE OF WORK | | | |
| | SCOPE OF WORK | | | |
| | INTRODUCTION: | | | |
| | BPCL Mumbai Refinery (BPCL-MR) is certified under ISO 9001:2015, ISO 14001:2015, and OHSAS 18001:2007. The Integrated Management System (IMS) of BPCL-MR encompasses ISO 9001:2015, ISO 14001:2015 and OHSAS 18001:2007 whereas we wish to adopt ISO 45001:2018 in place of OHSAS 18000:2007. | | | |
| | In view of the above, BPCL-MR proposes to appoint a Consultant who facilitate training for internal auditor under the revised standards. The Consultant will be responsible for all that is necessary, including conducting of training and certifying all participants as internal auditor for ISO 9001:2015, ISO 14001:2015, & ISO 45001:2018. | | | |
| | DETAILED SCOPE: | | | |
| | Training: | | | |
| | Consultant shall arrange three days training at BPCL refinery campus for internal auditor certification on the ISO 9001:2015, ISO 14001:2015, & ISO 45001:2018. | | | |
| | Consultant to provide copies of all three mentioned standards. 20 participants to be trained and training course to be completed in June 2019 month. | | | |
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RFQ Number :6001283780

Date : 30.04.2019

To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

| Item | Material Description | Qty | Unit Delivery date | Unit Basic Rate (in Figures) |
|--|----------------------|---------------------------------------|--------------------|------------------------------|
| <p>PAYMENT TERMS :-</p> <p>100% Payment shall be made after completion of the entire activity and due certification of Engineer in-charge.</p> <p>CONTRACT DURATION :-</p> <p>The duration of the contract will be One Month from the date of award of Contract.</p> <p>LD CLAUSE AND RETENTION MONEY CLAUSE :- is not applicable for this tender.</p> | | | | |
| <p>Grand Total (inclusive of all taxes, duties/charges etc)</p> <p>In figure:</p> <p>In Words :</p> | | | | |
| | | | | |
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TERMS & CONDITIONS

Important Notice

| Sr.No | Description |
|--------------|---|
| 001 | Quotation received after due date will not be entertained |
| 002 | Your quotation must specify exact amount or percentage discount, GST, Charges, Transport, Packing & forwarding, etc. as applicable. |
| 003 | In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating. |
| 004 | No quotation will be accepted without your rubber stamp and signature. |
| 005 | Your quotation must be strictly in enclosed envelope indicating Collective RFQ No., RFQ No. and due date. |
| 006 | For all future correspondences please mention the vendor code Collective RFQ Number & RFQ Number. |

LIST OF ENCLOSURES

1. SCOPE OF WORK

To:M/s. BPCL ESTIMATE MUMBAI - 400038 India (300648)

-----Tear off Portion to be pasted on the envelope containing offer-----

Collective RFQ No. : 1000329736

Our Reference:
RFQ No. : 6001283780
Subject:

Due Date : 14.05.2019
Due Time : 14:00:00

To,
BHARAT PETROLEUM CORPORATION LTD-MUMBAI REFINERY
P & CS DEPT .SOUTH BLOCK, 2ND FLOOR,
MAHUL, CHEMBUR,
MUMBAI
400074

Purchase Group : N12-CIVIL/MISC SERVICE