



## Brahmaputra Cracker and Polymer Limited

(A Government of India Enterprise)  
ADMINISTRATIVE BUILDING, PO: LEPETKATA  
DISTT.: DIBRUGARH, ASSAM  
PIN CODE:786006

Name of Service	<b>HIRING OF INTERNAL AUDIT SERVICE FOR A PERIOD OF THREE (03) YEARS FOR BCPL</b>
Type of Tender	<b>e-Tender under 2(two) bid system.</b> Link: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
e-Tender No. & date:	BCPL/C&P/LE18W164OR/00885
Due date & Time of bid submission:	<b>20.11.2018 at 2.30 pm</b>
Earnest Money Deposit	<b>Rs 1,36,000</b>
PERIOD OF CONTRACT	36 months [Detail as per SCC]

S. No.	Title	Date & Time
1	Tender Publish Date	<b>05.11.2018</b>
2	Tender document download start date	<b>05.11.2018</b>
3	Tender document download end date & time	<b>20.11.2018 at 14.30Hrs</b>
4	Bid Submission start date & time	<b>05.11.2018at 14.30 Hrs</b>
5	Bid Submission end date & time	<b>20.11.2018 up to 14:30 Hrs</b>
6	Bid opening date & time (Technical Bid)	<b>21.11.2018 at 15:00 Hrs</b>
7	Pre bid meeting	<b>12.11.2018 at 15:00 Hrs</b>

**All documents to be digitally signed and to be uploaded as per detailed in addendum to ITB. (Annexure-III)**

The Bid prepared by the Bidder shall comprise the following components in 2 different folders:

**FOLDER-I: "TECHNO-COMMERCIAL / UN-PRICED BID" shall contain scan copy of the following:**

- 'Covering Letter' on Bidder's 'Letter head' & Complete Tender Document signed
- Original EMD / Bid Security (**Rs 1,36,000/- applicable in this Tender**)
- Documents against BEC (Technical)& Documents against BEC (Financial) [as applicable]
- All Forms & Format & Un-priced SOR mentioning as "Quoted" duly signed and stamped towards proof

e-TENDER NO: BCPL/C&P/LE17W183AD/90000579 FOR "HIRING OF SERVICE CONTRACT FOR INTERNAL AUDIT FUNCTION OF BCPL FOR A PERIOD OF THREE (03) YEARS."



of submission of prices as per price schedule in “Price Bid (Part-II)” of Bid.

- (E) All other information/details required as per bidding document including addendum /corrigendum to this bidding document, if issued
- (F) Power of Attorney

**All pages of the Bid must be digitally signed by the "authorized signatory" of the Bidder. Refer Annexure-III for E-tendering. In e-tenders, bids need to be digitally signed by the person holding power of attorney.**

## **FOLDER-II: Finance Folder ( Price Bid )**

*The scan copy of the priced Schedule of Rate (SOR) to be uploaded in the folder-II (Price bid folder/Finance folder).*

Other terms & conditions may be referred from the RFQ.

**PS: The following documents in addition to uploading in the bid on BCPL’s E-Tendering website shall also be submitted in Original (in physical form) within 7 (seven) days from the bid due date provided the scanned copies of the same have been uploaded in E-Tender by the bidder along with e-bid within the due date and time to the address mentioned in Bid Data Sheet (BDS):-**

- i) EMD/Bid Security (applicable for this tender as mentioned above)**
- ii) Power of Attorney**

**EMD: Rs 1,36,000/-**

The Original Bid Security/ EMD (in form of DD or BG) in addition to uploading in the bid on BCPL’s E-Tendering website shall also be submitted in Original (in physical form) within 7 (seven) days from the bid due date provided the scanned copies of the same have been uploaded in E-Tender by the bidder along with e-bid within the due date and time to the address mentioned in Bid Data Sheet (BDS).



***\*The Original Tender Fee, Bid Security/ EMD, copy of which has been uploaded, must be received (in a sealed envelope, super scribing the Tender details & number) within 7 days from the date of un-priced bid opening, failing which the bid will be rejected notwithstanding the fact that a copy of EMD/ Bid Security was earlier uploaded by the bidder. In the event bidder fails to upload a copy of the same EMD/ Bid Security in his e-bid and hard copy of same has also not been received as on the date & time of bid submission, the bid shall be summarily rejected. All pages of the Bid must be digitally signed by the "authorized signatory" of the Bidder. Refer Annexure-I for E-tendering. In e-tenders, bids need to be digitally signed by the person holding power of attorney***