



Food Corporation of India, Zonal Office (East), Kolkata

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E- Tender for Appointment of Firms of Chartered Accountants

empanelled with Comptroller and Auditor General

for undertaking Internal Audit & Physical Verification

in FCI, Jharkhand Region

Model Tender Form

Under Two-Bid System

This document is non-transferable

**FOOD CORPORATION OF INDIA
ZONAL OFFICE (East), Kolkata**

INVITATION TO ONLINE TENDER AND INSTRUCTIONS TO TENDERERS FOR APPOINTMENT OF FIRMS OF CHARTERED ACCOUNTANTS EMPANELLED WITH COMPTROLLER & AUDITOR GENERAL FOR UNDERTAKING INTERNAL AUDIT & PHYSICAL VERIFICATION IN FCI JHARKHAND REGION FOR THE PERIOD 2018-19

Critical Dates Sheet:

Tender Publish Date/time	29-07-2019
Document Download Start Date/time	30-07-2019 at 11:00 hrs
Pre-bid meeting date/time	02-08-2019 at 11:00 hrs
Document Download End Date/time	21-08-2019 at 17:00 hrs
Bid Submission Start Date/time	03-08-2019 at 10:30 hrs
Bid Submission End Date/time	21-08-2019 up to 1:30 pm
Bid Opening Date/time	22-08-2019 at 11:00 hrs

PLACE OF OPENING OF TENDERS	General Manager (Audit), Zonal Office (East), 10A, Middleton Row, Kolkata- 700071.
ADDRESS FOR COMMUNICATION	General Manager (Audit), Zonal Office (East), 10A, Middleton Row, Kolkata- 700071.

DETAILS OF EMD AND TENDER PROCESSING FEES	Mode of Payment	Name of Bank	Bank A/C no. Of FCI	IFS Code
The Tenderers shall furnish Earnest Money Deposit (EMD) of Rs. 20,000.00 (Rupees Twenty Thousand Only) and Tender Processing Fee of Rs. 500.00 + GST of Rs. 90.00	NEFT/RTGS/Other electronic means	State Bank of India	34775186127	SBIN0001122

IMPORTANT NOTE:-

- 1) Tender documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Intending bidders who have not enrolled /registered in e-procurement should enroll/register before participating through the website <https://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at under the heading “**PROCEDURE FOR ONLINE TENDER**”.
- 2) Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document in electronic tender on the website <https://eprocure.gov.in/eprocure/app>.
- 3) The Tenderers shall deposit Tender processing Fee and Earnest Money Deposit as specified in the Tender Document. Tenders not accompanied by prescribed Earnest Money and Tender processing Fee will not be accepted. Tenders and supporting documents should be uploaded through e-procurement portal.

Note:-

A. The Executive Director (Zone) at Zonal Office (East), Food Corporation of India, may, at his discretion, extend the bid submission date by 15 days and such extension shall be binding on the tenderers.

B. If the date, up to which the tender is open for acceptance, is declared to be a closed/holiday/Sunday, the tender shall be deemed to remain open for acceptance till next following working day, till the same time and at the same venue.

General Manager (Audit)
(TENDER INVITING AUTHORITY)

(TENDER INVITING AUTHORITY)

Invitation to Tender

FROM:

The Executive Director (Zone)
Food Corporation of India
Zonal Office (East), Kolkata- 700071

To,

Dear Sir (s),

For and on behalf of the Food Corporation of India (hereinafter called the Corporation) the Executive Director (Zone), Food Corporation of India, invites Tenders under Two Bid System at Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) for appointment of firms of Chartered Accountants empanelled with Comptroller & Auditor General for a period of one year for undertaking Internal Audit (Transaction Audit, Physical Verification of Stocks)/District Offices/Depots of Jharkhand region. The period can be extended for another one year depending upon satisfactory performance of the Auditor at the sole discretion of FCI at the same terms & conditions.

Pre-bid meeting (also refer Clause 20 of MTF): FCI may hold a pre-bid meeting at Food Corporation of India, Zonal Office (East), Kolkata on 02-08-2019 at 11:00 am. Interested prospective bidders or their authorized representatives who wish to participate in the Tender enquiry may participate and seek any clarifications. FCI reserves the right to make any alterations in the bid document based on the suggestions/decisions arrived at the pre-bid meeting.

General Manager (Audit)
(Signature of Tender Inviting Authority)