

Call for Expressions of Interest
Chartered Accountant Firms

Expressions of Interest (Eoi) are invited from CAG empanelled Chartered Accountant firms to conduct

- [1] The Statutory Audit of Gujarat State AIDS Control Society, Ahmedabad**
[2] The Internal Audit of NGOs & Peripheral Units Under Gujarat State AIDS Control Society for a financial year 2019-20, engagement Initially for one year and can be extended on annual basis for a maximum of 3 years.

Note: Quote [1] & [2] separate cover with mark [1] & [2].

Issue of form : 19/09/2019 to 11/10/2019 (from website)

Submission of forms upto : 15/10/2019 upto 05:00 pm

Opening of Bid : 16/10/2019 at 04:00 pm

Eoi [s] sent by TELEFAX/EMAIL will not be entertained.

For forms and more information please see web site: www.gsacsonline.org



Project Director
Gujarat State AIDS Control Society,
Block O-1, New Mental Hospital Compound,
Meghani Nagar, Ahmedabad-380016

Expression of Interest for short listing Chartered Accountant Firms for the Internal audit of the accounts of NGOs & Peripheral Units of Gujarat State AIDS Control Society

Capability Statement

PART_A

Status of the Firm **Partnership** **Sole Proprietorship**

1. (a) Name of the firm (in Capital letters) _____
 (b) Address of the Head Office _____
 (Please also give telephone no. _____
 and e-mail address) _____
 (c) PAN No. of the firm _____
2. ICAI Registration No. _____ Region Name _____
 Region Code No. _____
3. Empanelment number with C&AG;-
4. (a) Date of constitution of the firm:
 (b) Date since when the firm has a full time FCA
5. Full-time Partners/Sole Proprietor of the firm as on 1st January, _____

S. No.	Continuous association with the firm	Number of FCA	Number of ACA
(a)	Less than one year		
(b)	1 year or more but less than 5 years		
(c)	5 years or more but less than 10 years		
(d)	10 years or more but less than 15 years		
(e)	15 years or more		

Note: Please attach the copy of Firm's Constitution Certificate issued by ICAI as on 1.1. 2019

6. Number of Part time Partners if any, as on 1st January, _____
7. Number of Full time Chartered Accountant as on 1st January, _____
8. Number of audit staff employed full-time with the firm
- (a) Articles/Audit Clerks _____
- (b) Other Audit Staff (with knowledge of book keeping and accountancy) _____
- (c) Other Professional Staff (please specify) _____
(list to be attached for Sl. No. 5 to 8)
9. Number of Branches if any (please mention places & locations) _____
10. Whether the firm is engaged in any internal or external audit or providing any other services to any Govt. Company/Corporation or co-operative institution etc. Yes/No
If 'yes', details may be given on a separate sheet.
11. Whether the firm is implementing quality control Policies and procedures designed to ensure that all audit are conducted in accordance with Statements on Standard Auditing Practices. Yes/No
(If yes, a brief note on the procedure adopted is to be enclosed)
12. Are there are any court/arbitration/ legal cases against the firm Yes/No
(If yes, give a brief note of the cases indicating its present status)
13. Fees earned by the firm for the last 5 years

Type of audit	PSU/Autonomous body	Companies in private sector	Banks
Statutory/Branch Audit/ 6-monthly audit review			
Internal/Concurrent Audit			
Total of the above			

PART - B

Undertaking

I/We the sole proprietor/partners of M/S————— chartered accountants do hereby jointly and severally verify and declare:-

- (i) that the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there had been suppression of material information , the firm would not only stand disqualified from the allotment, but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed thereunder;
- (ii) that the firm proprietor or partners have not been debarred or cautioned by ICAI during the last five years (if cautioned give details);
- (iii) that individually we are not engaged in practice otherwise or in any other activity which would be deemed to be a practice under Section 2(2) of the Chartered Accountants Act, 1949;
- (iv) that the constitution of the firm as on 1st January of the relevant year shown in the Expression of Interest is the same as that in the Constitution Certificate issued by the ICAI.

Sl. No.	Name of the Partner/Sole Proprietor	Membership registration number	PAN No.	Dates of payment of fees for the relevant year ____ A/B*	Signature of Partner/sole proprietor

*A for membership

B for issue of Certificate of practice

(seal of the firm)

Place

Date

Encl _____ pages

Signature of Proprietor/Sole Partner

BID Document (2)

“Expression of Interest (EoI) Chartered Accountant Firms for the Internal Audit of NGOs & Peripheral Units of Gujarat State AIDS Control Society, Ahmedabad for the year of FY 2019-20”

Date of commencement of Sale of BID Document	: 19/09/2019
Last Date for Sale of BID Document	: 11/10/2019
Last Date and Time for Submission of Bids	: 15/10/2019 upto 17.00 hrs.
Time and Date of Opening of BID	: 16/10/2019 on 16.00 hrs. in presence of Bidders
Validity of EoI	: One (1) year from the date of issue of the order.
Place of Opening of Bids	: Gujarat State AIDS Control Society O-1 Block, New Mental Hospital Compound Meghaninagar, Ahmedabad-380016.
Address for Communication	: Project Director Gujarat State AIDS Control Society O-1 Block, New Mental Hospital Compound Meghaninagar, Ahmedabad-380016.

Project

National AIDS Control Programme – IV

Purchaser

Gujarat State AIDS Control Society

O-1 Block, New Mental Hospital Complex,
Meghaninagar, Ahmedabad – 380 016

Phone:079- 22680211-12-13, Fax: 079-22680214

E-mail: sacsgujarat@gmail.com, Web site: www.gsacsonline.org

Details are available of bid document on the website.

Gujarat State AIDS Control Society

Expression of Interest (Eoi) for Chartered Accountant firms

EOI for Capability Statement including a profile of the organization, relevant technical and geographical coverage along with the financial turnover for the last 3 financial years is requested to send their Eoi and proposal cover marked “**Technical Proposal, for the Internal Audit of NGOs & Peripheral Units – [2]**” of Gujarat State AIDS Control Society, Ahmedabad for the financial year of 2019-20, engagement initially for one year and can be extended on annual basis for a maximum of 3 years.

Following documents to be submitted:

(A) Letter of Interest,

(B) Eligibility & Assessment Criteria;

The Eoi and capability will be assessed against evidence of skills and experience in providing accountancy services in the State.

Instruction:

This office is not responsible for any delay in receipt of EOI by Postal transit. EOI hand delivered should be put in the EOI box of this office after Inward the BID. EOI received after the closing date shall not be considered. EOI (s) sent TELEFAX/Email will not be entertained. C.A. Firm must be CAG empanelled.

Note: This office reserves all rights to accept or reject the BIDs without assigning any reason thereof.

Signature of Bidders

Call for Expressions of Interest: Chartered Accountant Firms for [2] - The Internal Audit of NGOs & Peripheral Units under Gujarat State AIDS Control Society, Ahmedabad

1. The Gujarat State AIDS Control Society (GSACS) is responsible for implementing the National AIDS Control Programme (NACP) Phase IV.

The Government of India has received a Credit (Credit-4299-IN) from the funds pooled by GFATM, POOL fund & D.B.S. Fund in various currencies towards the cost of Fourth National HIV/AIDS Control Project and it is intended that part of the proceeds of this credit will be applied to eligible payments under the contracts for which this invitation for Bids is issued. Gujarat SACS is a registered organisation under the control of the State Government and it the nodal organisation for all the HIV/AIDS prevention and control work that is taken up in the state. GSACS releases fund to peripheral organizations like NGOs and hospitals under the Government sector. Hence it is essential to assess as to conduct a Internal audit under the provision of the Societies Registration Act, 1860 as applicable in the State.

2.. Expressions of Interest are invited from CAG empanelled Chartered Accountant firms to conduct the Internal audit of the NGOs & Peripheral Units under GSACS for a financial year 2019-20 .

Eligibility & Assessment Criteria:

The Eol and capability will be assessed against evidence of skills and experience in providing accountancy services in the State.

Requirements

The Eol should be sent along with a Capability Statement including a profile of the organisation relevant technical and geographical coverage along with the financial turnover for the last 3 financial years. A format for the capability statement is available with this attachment (Annexure-I). Individual CVs are not required at this stage. Any Eol with inadequate information, those which do not meet the above criteria, or those received after the closing date will not be short listed. Eol should be as concise and focused as possible to give evidence of the above requirements including the capability statement and organisation profiles. They should be sent to the Project Director, Gujarat State AIDS Control Society, O-1 Block New Mental Hospital Compound, Meghaningar, Ahmedabad – 380016 on or before Dt. 15/10/2019. Only organisations, which pass the pre-selection process, will be contacted and invited to submit detailed proposals.

For Further Information

For further information on NACP and GSACS, interested bidders are requested to contact the following email id: sacsgujarat@gmail.com or Tel No.: 079 22680211-12-13. The contact person is: Additional Project Director or Finance Controller or Finance Officer.