

**MORMUGAO PORT TRUST**  
**FINANCE DEPARTMENT**  
**INTERNAL AUDIT SECTION**  
**NOTICE INVITING ONLINE TENDERS (NIOT)**

**DETAILS OF TENDER**

ORGANISATION	<b>MORMUGAO PORT TRUST (MPT)</b>
DEPARTMENT & SECTION	<b>FINANCE DEPARTMENT, INTERNAL AUDIT SECTION</b>
TENDER INVITING AUTHORITY	<b>FINANCIAL ADVISER &amp; CHIEF ACCOUNTS OFFICER, MORMUGAO PORT TRUST ADMINISTRATIVE BUILDING, HEADLAND SADA, GOA 403 804.</b>
E-TENDER REFERENCE NO.	<b>FA/IA/80-A/2019/213 dt. 09.10.2019</b>
NAME OF THE WORK	<b>OUTSOURCING OF INTERNAL AUDIT WORK OF MORMUGAO PORT TRUST</b>
BID SUBMISSION START DATE	<b>09.10.2019 at 10:00 hrs.</b>
LAST DATE & TIME FOR RECEIPT OF BIDS	<b>24.10.2019 at 10:00 hrs.</b>
BID OPENING DATE	Techno-commercial Bid (Cover-I) will be opened on: <b>25.10.2019 at 10:00 hrs.</b>  Date of opening of Price Bid shall be notified after scrutiny and evaluation of Techno-commercial Bids.
BIDDING TYPE	<b>OPEN (E-TENDER MODE ONLY)</b>
BID VALIDITY	<b>90 DAYS</b>
TENDER CURRENCY TYPE	<b>SINGLE</b>
TENDER CURRENCY SETTINGS	<b>INDIAN RUPEE (INR)</b>
TENDER FEE	<b>Rs.2,000/-</b>
EMD COST	<b>Rs.40000/-</b>

MINIMUM ELIGIBILITY CRITERIA (MEC)

**MINIMUM ELIGIBILITY CRITERIA**

- 1) The firm/or the Partner shall have 7 years experience in carrying out statutory/Internal Audit. (Provide copy of Certificate of practice or firm registration).
- 2) The firm or the Partner should have carried out statutory audit or Internal Audit of any organization having turnover of Rs. 100 crores for at least one year during last 7 years.

<p>ONLINE DOCUMENTS REQUIRED TO BE SUBMITTED</p>	<p>Scanned Copies of the Following Documents :</p> <ol style="list-style-type: none"> <li>1. Self-Certified Letter, certifying that the payment of Tender Fees and EMD remitted through e-mode as stipulated in the tender.</li> <li>2. Complete set of Tender Document duly filled in, complete in all respects, signed and sealed on all pages by an authorized signatory.</li> <li>3. Undertaking as per Annexure VI duly signed</li> <li>4. Copy of PAN Card duly signed.</li> <li>5. Copy of the GST Registration Certificate duly signed.</li> </ol>
<p>PAYMENT OF TENDER FEE &amp; EMD</p> <p>NOTE: OUR BANK DETAILS ARE PROVIDED AT ANNEXURE VIII</p>	<p><b>Mode of Payment towards Tender Cost and EMD to be preferably paid online through e-Payment mode before due date via :</b></p> <ol style="list-style-type: none"> <li>1. <b>National Electronic Fund Transfer (NEFT) / Real Time Gross Settlement (RTGS).</b></li> </ol> <p>Note: Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.</p> <ol style="list-style-type: none"> <li>3. <b>However, bidder can pay EMD &amp; Tender Fee in the form of Demand Draft which shall be furnished to FA &amp; CAO, MPT, Goa through post or by hand and shall reach on or before the bid opening date and time for the purpose of realization.</b></li> </ol>

FORMAT AND SIGNING OF BID	<p>The Price Bid to be submitted on-line shall be signed digitally by a person or persons duly authorized to sign on behalf of the Bidders.</p> <p>The Bid shall contain no alterations, additions, except those to comply with instructions issued by the Port.</p>
BID OPENING AUTHORITY	FA & CAO / Finance Department Officers
ADDRESS	<p>MORMUGAO PORT TRUST</p> <p>Finance Department, Administrative Building, Headland Sada, Goa-403804.</p>
CONTACT DETAILS FOR CLARIFICATIONS	<p>For any Issues or Clarifications relating to this tender, bidders are requested to email to milind.dessai @mptgoa.gov.in. milind Dessai Phone : (0832) 2594407.</p>
E-TENDERING HELP CONTACT DETAILS	<p>Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.</p> <p>Help Desk Numbers : +91-0120-4001062; +91-0120-4001002; +91-0120-4001005; +91-0120-6277787;</p> <p>Email Support : Technical - <a href="mailto:support-eproc@nic.in">support-eproc@nic.in</a> Policy Rated - <a href="mailto:cphp-doe@nic.in">cphp-doe@nic.in</a></p>
WEBSITE	<a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
FORMAT AND SIGNING OF BID	<p>The Price Bid to be submitted on-line shall be signed digitally by a person or persons duly authorized to sign on behalf of the Bidders.</p>

For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority