



**Short Notice Inviting e-Tender**  
**NIT NO. 17 of 2024-25 Dated: 20.01.2025**

Kashmir Irrigation & Flood Control Department intends to undertake Audit of Funds released through PMFS for "Comprehensive Flood Management programme Part-II<sup>nd</sup> Phase-I<sup>st</sup> (JK2101)" for an amount Rs. 114.293 crores. Besides, In addition, the audit against following FMBAP schemes is also required:

**JK21, JK22 & JK23 : Rs. 48.60 Lacs | JK40: Rs. 105.70 Lacs | JK41: Rs. 66.90 Lacs | JK42: Rs. 14.90 Lacs.**

Invitation of e-tenders (in Two Cover System) on item rate basis are invited from approved and eligible) for appointment of Statutory Auditor from registered Chartered Accountant Partnership Firms for engaging as Statutory Auditors in orders to conduct successful internal audit.

S.No	Description	Earnest Money	Cost of tender document	Time of Completion
1.	Professional Fees for conducting internal Audit of Kashmir Irrigation and Flood Control Department Srinagar for the for the following FMBAP schemes viz <b>JK2101, JK21, JK22, JK23, JK40, JK41, JK42.</b>	Rs. 5,000/-	Rs. 500/-	15 Working Days

**Critical Dates:**

• Date of publication of e-bid	:	21.01.2025 (9:00 AM)
• Start date and time for download of bid document	:	21.01.2025 (9:00 AM)
• Last date and time for download of bid document	:	04.02.2025 (4:00 PM)
• Date and time for online opening of technical bids	:	05.02.2025 (11:00 AM)
• Date & Time for opening of Financial Bid:	:	Shall be notified separately



Government of Jammu & Kashmir  
**OFFICE OF THE EXECUTIVE ENGINEER (IRRIGATION & F C), DIVISION**  
SDA BUILDING NEAR POLICE CONTROL ROOM BATAMALOO SRINAGAR KASHMIR-190009

Fax/Phone: 0194-2470119

email: [exenifcdsrinagar@gmail.com](mailto:exenifcdsrinagar@gmail.com)

The Chartered Accountant in possession of certificates from ICAI (Institute of Chartered Accountants of India) shall only be eligible to apply. The audit is supposed to be conducted in respect of following 13 divisions is required to be conducted as listed below:

S.No	Name of Division
1	Executive Engineer FBI Division Tangmarg
2	Executive Engineer FC Division Anantnag
3	Executive Engineer Flood Spill Channel Division Narbal
4	Executive Engineer I&FC Division Ganderbal
5	Executive Engineer I&FC Division Sopore
6	Executive Engineer I&FC Division Srinagar
7	Executive Engineer, I&FC Division Kakapora
8	Executive Engineer, I&FC Division, Sumbal
9	Executive Engineer, I&FC Division, Kupwara
10	Executive Engineer, I&FC Division, Handwara
11	Executive Engineer, I&FC Division, Baramulla
12	Executive Engineer, Hydraulic Division, Uri
13	Executive Engineer, Hydraulic Division, Bandipora

**Eligibility Criteria:**

For getting qualified for this assignment; interested bidders are required to upload following documents as listed below. The

- Firm Constitution Certificate;
- C.&AG Empanelment Certificate;
- PAN Card;
- Latest IT return filed by firm;
- Latest IT returns of Partners;
- GST Registration Certificate;
- Document in support of financial turnover of the firm;
- Undertaking to be furnished by the Firm that there are no legal suit/criminal cases pending against Firms and its partners or having not been earlier convicted on grounds or moral turpitude or for violation of laws in force.
- Experience Certificate.

All entries in the uploaded documents form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. Any discrepancies/deviations for qualification criteria may result in rejection of bid. The competent authority of the Kashmir Irrigation and Flood Control Department reserves the right to accept or reject any or all tenders without assigning any reason. The firm shall be evaluated on the basis of documents uploaded.

**a) The interested Bidders shall have to also comply with the following criteria for getting qualified in the tendering process: -**



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- i. Must be registered with the Institute of Chartered/Cost Accountants of India for not less than 05 years as on 31<sup>st</sup> December 2024. (Self-Attested copy of Registration Certificate issued by Institute to be uploaded.)
  - ii. The firm must be empanelled with Comptroller & Auditor General of India. (Self- Attested copy of latest Comptroller & Auditor General of India Empanelment copy to be uploaded.)
  - iii. Must be having a minimum three years of similar kind of experience as on 1st January, 2025 in last 07 years in conducting Internal Audit of Central Autonomous Bodies or Central Autonomous Educational Institutions or Centrally Funded Technical Institutions or Institution of National Importance or State Educational Institutions (Colleges only) with annual turnover exceeding Rs. 3.00 Lacs. (Self-Attested copies of Appointment Letters/Agreements/Work Orders issued by such Central or State Autonomous Bodies along with extract of Audited Financial Statements in support of income or expenditures to be furnished of such Central or State Autonomous Bodies.)
  - iv. Must be registered under the Goods & Service Tax Act. (Self- Attested GST Registration Certificate to be uploaded.)
  - v. Must have a minimum Average Annual Income of Rs. 3.00 Lakh for last 05 years.
  - vi. The firm/ partner has not been debarred/blacklisted by any Bank / State Govt. / Central Govt./ State PSU/ CPSU/SEB/ Public Utility as on date.
  - vii. There should be no legal suit/criminal case pending or contemplated against CA firm on the ground of moral turpitude or for violation of any law in force.
  - viii. **The bidder should have their branch office in the UT of Jammu and Kashmir which will enable the Institute for better coordination. Valid proof should be submitted along with the bid.**

#### ***Scope of Internal Audit:***

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The scope of work of internal audit includes following:

- Cashbook/Cash Vouching.
- Bankbook/Bank Vouching.
- Bank Reconciliation.
- Opening Balances Checking and inter unit reconciliation.
- Scrutiny of ledgers.
- Payment to contractors.
- Other Expenditure.
- Tendering system.
- Budgetary control.
- Project implementation (Efficiency and economy in project implementation)
- You will also follow guidelines on Internal Audit Procedures issued by ICAI and also HPL guidelines of this matter.
- The Audit Report shall also incorporate the management response of each observation.

#### ***Objectives of Internal Audit:***

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The core objective of the audit is to receive funding from MOWR against the on-going FMBAP projects as listed herein.



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## **Audit Report**

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The audit report shall be comprehensive bring all details which is acceptable before the Ministry of Water Resources, Government of India for release of funds.

### **Conditions of Contract:**

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- i. Nodal officer of the department for the said purpose may advise the firm to disengage any of its staff from service, with 24 hours prior intimation, in case the Competent Authority of Department found any negligence on the part of that particular staff.
- ii. The firm shall be totally responsible for the conduct of the personnel engaged for the service and the Department shall not be responsible for their conduct at any point of time.
- iii. In case of any damage/ pilferage caused to the property of the Department due to mishandling, carelessness of the firm's personnel, the same shall be recovered from the firm adjusting the amount against their quarterly bill.
- iv. The persons deployed shall, during the course of their work, will have access to classified documents, which they are not supposed to divulge to third parties. Any breach of this condition shall make the firm liable for penal action under the applicable laws besides action for breach of contract.
- v. **The Department shall provide suitable place for sitting for the deployed persons at the office of the Chief Engineer Kashmir I&FC Department Srinagar (Engineering Complex Rajbagh Silk factory Srinagar).**
- vi. In case of non-performance, part performance or non- adherence of the statutory obligations due to negligence on part of the Firm, penalty would be imposed by the Chief Engineer Kashmir I&FC Department Srinagar proportionate to the extent of default/ non- compliance.
- vii. The Department shall not be responsible for any financial loss or any injury to any person deployed by the Firm in the course of their performing the functions/duties, or for payment towards any compensation.
- viii. The Firm shall provide a suitable substitute well in advance if there is any probability of the person leaving the job due to his/ her own personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the Firm.
- ix. The Department is the right to cancel this tender process at any time without assigning any reason before the selection of CA/CWA Firm and the tendered shall not be entitled to claim any damage or compensation due to such cancellation.
- x. 100% Fee shall be released on submission of Internal Audit Report to the satisfaction of the Department subject to the availability of funds.
- xi. The successful firm shall have to start the work within 02 days from the date of issuance of letter of intent /Allotment.

**No. IFCD/Sgr/ e-Nit 17 /2024-25/6817-31**  
**Dated:- 20.01.2025.**

**Sd/-**  
**(Er. Zaffar Mustafa Khan)**  
**Executive Engineer**  
**Irrigation & F C Division**  
**Srinagar.**



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**Copy to the :**

1. Chief Engineer, Kmr, I& FC Department Srinagar for information and necessary action. This is with reference to his letter No.CE/I&FC/Plan/2024-25/42-B/2221-42 dated:- 07.01.2025
2. District Development Commissioner Srinagar for information Please.
3. Superintending Engineer Hydraulic Circle Srinagar for information.
4. Assistant Executive Engineer, \_\_\_\_\_ for information.
5. Deputy Director Information Srinagar with five copies of NIT for publication of NIT into local leading dailies of Kashmir Province.
- 6-10. President Contractors Association\_\_\_\_\_.
- 11-  
14. Head Draftsman / Head Assistant / Camp Clerk / Office Notice Board.
15. Office file



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**Checklist:**

**Documents to be uploaded**

Details of Chartered Accountant firm for the Statutory Audit of the Kashmir Irrigation and Flood Control Department for the financial year 2021-22, 2022-22, 2023-24 and 2024-25.

<b>S.No</b>	<b>Particulars</b>	<b>Details</b>
1.	Name of the firm	
2.	Address of the Registered/Head Office	
3	Telephone no. and E-mail address	
4.	ICAI Registration NO. with Region Name and Code No	
5.	Date of constitution of the firm	
6.	PAN No. of the firm	
7	Date since when the firm has a full time FCA	
8.	Number of Full-Time Partners as on 08.01.2025 (Details to be provided as Annexure-A)	
9	Whether the firm Statutory/ internal/Concurrent Audit and other accounting work of any Government Companies/Autonomous Institutions etc. (If yes, details may be uploaded as "Annexure-B").	
10	Turnover of the Firm (last 5 years)	



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**Annexure- A**  
**(on Firms Letter Head)**

**Details of Full Time Partners of the Firm (if any)**

S. No.	Name of Partner	Membership No.	Whether FCA/ACA	Date of joining the Firm (Full Time).	Station and Region were residing at present.

(Signature of Authorized Person with Seal of the Firm)

Place:-

Date:-

**Annexure- B**  
**(on Firms Letter Head)**

Details of Statutory/ Internal Audit Work/ Any other accounting work of Govt./ Listed Companies, Autonomous Body, Academic Institutions, etc. in hand with the firm/undertaken in the last three years as on 08-01-2025.

Name of Client	Type of Audits (Tick appropriate Box)		
	Statutory	Tax	Internal/other
Academic Institutions			
1.			
2.			
3.			
4.			
Co-operative Societies			
1.			
2.			
3.			
4.			
Companies (PSU)			
1.			
2.			
3.			
4.			
Others			
1.			
2.			
3.			
4.			
Insurance Companies			
1.			
2.			
3.			
4.			
Autonomous Bodies			
1.			
2.			
3.			
4.			

(Signature of Authorized Person with Seal of the Firm)

Place:-

Date:-



## **Annexure- C**

### **Declaration regarding black-listing and/ or litigations**

I/we hereby declare that our firm/agency is not black-listed by any Ministry or Department of Central Government/State Government or PSU or other bodies under the Central Government/State Government. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/partners/directors anywhere in India.

Date the ..... day of ..... 2025

Signature of Bidder\_\_\_\_\_

Name & Address of Bidder\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Seal of the Firm/Company

**(on Firms Letter Head)**  
**Undertaking**

I/We the following partners of M/S. \_\_\_\_\_ Chartered Accountants do hereby jointly and severally verify and declare:

- (i). that the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under;
- (ii). that the firm, or partners has not been debarred or cautioned by ICAI during the last five years, (if debarred, give details);
- (iii) that individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under section 2 (2) of the Chartered Accountant Act, 1949;
- (iv) that the constitution of the firm as on 1st April of the relevant year shown is same as that in the constitution certificate issued by the ICAI.

S.No.	Name of the Partner	Membership Registration No.	Pan No.	Signature of Partner.

(Signature of Authorized Person with Seal of the Firm)

Place:

Date: