

TAMIL NADU POLICE
Economic Offence Wing

**APPLICATIONS FOR EMPANELMENT OF CHARTERED ACCOUNTANT FIRMS FOR ASSISTING THE
ECONOMIC OFFENCE WING (EOW) IN VARIOUS INVESTIGATION PROCESS**

The Economic Offence Wing, Tamil Nadu intends to empanel Chartered Accountant firms for various investigation process. The empanelment will be purely on contractual basis.

Districts for which the application is called for:

- Chennai
- Trichy
- Coimbatore
- Madurai
- Tirunelveli
- Thanjavur
- Salem
- Tirupur
- Erode
- Vellore

I. ELIGIBILITY CRITERIA:

1. The Firm shall have Head Office situated in Tamil Nadu.
2. The Firm shall have Head office /Branch Office in atleast in any one of the above District Headquarters;
3. The Firm should be a CAG empanelled firm for PSU Audit for the financial year 2020-21.
4. The Firm should be in existence for more than 10 years;
5. The Firm shall have experience of conducting bank audits, Co-Ordinating with Investigation Agencies in matters of Bank Frauds, etc.
6. The Firm shall have atleast three qualified partners.
7. Any one of the Partners should be a qualified Certified Information Systems Auditor (CISA) / Diploma in Information Systems (DISA) conducted by ICAI.
8. Any one of the Partners should have a qualification in Certified Fraud Examiner(CFE)/ Certificate course on Forensic Accounting and Fraud Detection (CFAFD) from the Institute of Chartered Accountants of India (ICAI).
9. The firm shall have enough Professional Staff Strength, not less than 20 members including Partners, Professional Member, Staff.

10. One partner should be nominated to coordinate for the assignment.
11. The Firm / any one of the Partners must not have been convicted by any Court of law
12. The name of the Firm or its Partner should not be in the defaulter / barred / caution list published / displayed at web sites of public/ Autonomous bodies such as RBI / IBA / ECGC / SEBI / ICAI etc.,

II. SCOPE OF WORK:

- A. Objective:** To assist the Investigating Officers in scrutinizing cases/matters especially financial frauds in a time bound manner under investigation with the Department and giving expert advice on various cases related to financial irregularities, Misappropriation of funds, Disproportionate assets, Tax 'Evasion etc.

The firm should be willing to work anywhere as required by the EOW for a fair investigation.

B. Tasks to be carried out:

1. To process the cases and provide expert advice/ opinion for financial matters.
2. The Firm will ensure quick disposal of cases on daily basis to avoid any pendency in normal course as per the requirement mentioned.
3. To advise on accounting, financial and tax related matters and technical issues in financial institutions or bank related matters.
4. Nominated partner of the Firm shall visit EOW Office as per the requirement.
5. In the event of end of contract, Firm must divulge full details like list of files, pendency etc.
6. To advise on any other matter related to finance and accounts not mentioned above.

III. SECRECY:

During the term of agreement the Firm shall take maximum precaution permitted by Indian laws to:

- i. Keep strictly confidential all the information, data collected by them in the course of execution of various assignments or furnished to it by this Department;
- ii. Prevent its employees to who it is necessary to disclose any such information from disclosing or divulging said information to a third party. If the Firm fails in maintaining

the confidentiality relating to the work of Department, action under relevant law of land shall be initiated against the firm.

- iii. In order to avoid conflict of interest, the Firm should not have undertaken any audit related activity in the entity during the period for which the alleged crime related to bank frauds/enquiry is under investigation with EOW.

IV. RESPONSIBILITY OF THE FIRM:

- a. The Firm shall return in all circumstances all the related projects, documents, securities, files, etc., in original or otherwise, to the first party immediately on being demanded by EOW.
- b. The Firm shall not sub-contract the job work assigned to them.

V. FEES STRUCTURE:

Fees has been categorically classified based on the misappropriation of financial involvement at the time of appointment of CA Firm:

Financial Involvement (In Rs. Crores)	Fees (In Rs.)
10-25 Cr	75,000
25-50Cr	1,25,000
50-500 Cr	1,75,000
500 -1,000Cr	2,50,000
Above 1,000 Cr	3,00,000

Firms fulfilling the above norms may send their resume in the attached format furnishing the details of their qualification, experience and capabilities for empanelment to us. Please mail hard copy to the address given below to reach us on or before October 29, 2021.

The Superintendant of Police
Economic Offences Wing,

Alandur Road, Thiru Vi Ka Industrial Estate, SIDCO Industrial Estate,
Guindy, Chennai,
Tamil Nadu 600032

EOW reserves its right to accept or reject the applications subject to our norms and criteria. The empanelment is not an assurance of assignment of Forensic Audit. For clarifications, if any, please contact through email: Paul Palani 123@gmail.com

S. V. Srinivasan
13/10/2021
INSPECTOR OF POLICE

**Inspector of Police
Economic Offences Wing-II
No. C-48, Block - II
SIDCO Old Corporate Office Building
Guindy, Chennai - 600 032.**

APPLICATION FOR EMPANELMENT OF CHARTERED ACCOUNTANT FIRMS ON CONTRACT BASIS

1.	Name of the Firm	
2.	Communication Address	
3.	Contact No.	
4.	E-mail	
5.	<u>Primary contact person:</u> Name Mobile no. E-mail	
6.	Details of Head office & branches, if any. (Location of branches, with full address and contact details of each branch)	
7.	PAN (Attach supporting documents)	
8.	ICAI Registration Number of the Firm (FRN)	
9.	Unique Code No. for Bank Audit (RBI UCN)	
10.	C&AG Empanelment Number	
11.	Date of constitution	
12.	Gross Turnover for the last 3 years: 2017-18 2018-19 2019-20 (Attach supporting documents)	

13.	<p>Manpower:</p> <p>A) No. of Full time partners</p> <p>B) Articles / Audit clerks</p> <p>C) Details of Other Audit Staff</p>	
14.	<p>Details of Partners:</p> <p>(Attach separate sheet indicating qualification & experience explicitly mentioning FAFD course/investigation experiences.)</p>	
15.	<p>Details of empanelment, if any, with RBI, Banks. SEBI, C&AG, Income-tax Department, CBI, ED or similar investigation agencies (Attach supporting documents)</p>	

UNDERTAKING

We solemnly declare that the information given above is correct and complete. If any information at any stage is found incorrect, we shall be responsible for the same.

Signature with seal:

Place:

Date: