



BHARAT BROADBAND NETWORK LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING)

3rd Floor, Office Block-1, NBCC Building,

East Kidwai Nagar, New Delhi - 110023

(CIN: U64100DL2012GOI232070)

**Tender No. BBNL/CA/Internal Auditors/2020/01
Dated 20/11/2020 for Engagement of Internal
Auditor in BBNL for the FY 2020-21.**

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BHARAT BROADBAND NETWORK LIMITED
(A Govt. of India Undertaking)
Corporate Identification No.:-
U64100DL2012GOI232070
R.O.:- 3rd Floor, Office block-1, East Kidwai Nagar,
New Delhi-110023

SECTION-I
NOTICE INVITING TENDER

Tender No. BBNL/CA/Internal Auditors/2020/01

Dated 20/11/2020

Sub: Tender No. BBNL/CA/Internal Auditors/2020/01 Dated 20/11/2020 for
Engagement of Internal Auditor in BBNL for the FY 2020-21.

Bharat Broadband Network Limited (BBNL), a wholly owned Govt. of India Undertaking, invites Expression of Interest from eligible Chartered Accountant Firms in Single Stage Bidding and two stage opening (Techno-Commercial & Financial Bids), to undertake the work of Internal Audit (Quarterly Intervals). Bids must be submitted in single envelope containing two separate envelopes of duly sealed Technical Bids and Financial Bids respectively and on the covering envelope in which these two separate bids are to be kept clearly written as "Bids for Engagement of Internal Auditor in BBNL for FY 2020-21. The Bidder should also mention its Name & Address on the covering sealed envelope.

2. The prospective Bidder should submit the Demand Draft for cost of Tender Document and EMD etc. in Technical Bid envelope, **on or before 04.12.2020, upto 3 PM**, positively, in the office of **CGM (Accounts), BBNL, 3rd Floor, Office Block-I, East Kidwai Nagar, New Delhi-110023**. The activity schedule of Tender is given as under: -

S. No.	Activity/Item Description	Time Schedule
1.	Tender No.	BBNL/CA/Internal Auditors/2020/01
2.	Time and last date of depositing Tender / Bid.	15:00 hours of Dated: 04.12.2020
3.	Time and Date of Opening of Tender / Bid.	16.00 hours of Dated: 04.12.2020
4.	Minimum validity of Tender Offer.	60 days from the date of opening
5.	Services to be Offered	Internal Audit Work of BBNL for the FY 2020-21.
6.	Estimated Cost of Tender	Rs. 5,00,000/- (inclusive of GST)
7.	Amount of EMD	Rs.10,000/- valid for 90 days, (Refundable)
8.	Duration of Contract	From the Date of Award of Work till the Completion of Internal Audit for FY 2020-21.

20.11.2020

(Sheena Sandhu Shekhar)
Chief General Manager (Accounts)

SECTION-II
BACKGROUND OF BHARAT BROADBAND NETWORK LIMITED (BBNL)

Bharat Broadband Network Limited (BBNL), a wholly owned Govt. of India Undertaking had been incorporated on 25.02.2012 under the Companies Act, 1956. as a Public Sector Company with limited liability by shares and was set up as a Special Purpose Vehicle (SPV), to create National Optical Fibre Network (NOFN) now BharatNet, as per Government of India decision dated 25.10.2011 for providing broadband connectivity to approximately 2,50,000 Gram Panchayats (GPs) in India.

2. The creation of BharatNet and maintenance thereof shall be fully funded by Universal Service Obligation Fund (USOF). The company accordingly, entered into an Agreement on 25.02.2014 with the President of India, acting through the Administrator USOF and BBNL to set up, provide (i.e. procure, install, test, commission), operate, maintain and manage OFC transport network and associated infrastructure required for effective provision of bandwidth on non-discriminatory basis in all the 2,50,000 GPs of India.

3. Bidders are requested to go through Annual Report of Financial Year 2018-19 along with the previous year's Financial Reports as available on www.bbnl.nic.in.

SECTION-III
(INSTRUCTIONS TO BIDDERS)

1. The Bidder should prepare the two separate envelopes for Technical Bid and Financial Bid and mark the same accordingly on the envelope. Thereafter, both these sealed envelopes should be kept in a single envelope and seal the same. On the top of the envelope, the Bidder should write as "Bids for Engagement of Internal Auditor in BBNL for FY 2020-21".
2. Bids submitted after the stipulated date and time shall not be considered.
3. The bidder should sign each and every page of Bid Document.
4. BBNL reserves the right to reject the Bid without assigning any reason.
5. **Eligibility Conditions:** The following are the mandatory eligibility conditions:
 - i. The Bidder should be a Firm having registration with the Institute of Chartered Accountants of India (ICAI).
 - ii. The Bidder should have at least 3 years' experience of Audit in any PSU / Autonomous Body of Central Govt. / State Govt. out of which a minimum of 1 year experience should be with any Telecom Sector Company (Any Telecom Operator having NLD, ISP License).
 - iii. The Bidder should have an average Turn Over of Rs. 25 Lakhs in last three financial years i.e. 2017-18, 2018-19 and 2019-20.
 - iv. The firm should have its office in Delhi / NCR
6. **Documents to be enclosed with the Technical Bid: -**
 - i. Self-certified copy of registration with the Institute of Chartered Accountants of India (ICAI).
 - ii. Self-certified copy of documentary evidence of experience as mentioned in Eligibility Criteria under clause 5 above.
 - iii. Financial Statement / ITR in respect of Turn Over as mentioned in Eligibility Criteria.
 - iv. Documentary evidence of office address in Delhi / NCR.
 - v. Requisites forms as mentioned in Section IX, X and XI.
 - vi. Copy of Tender Document duly signed on each page.
 - vii. Demand Draft for Rs. 590, as Cost of Tender Document.
 - viii. Demand Draft of Rs. 10,000 as EMD.
7. **Tender Fee:** The Bidder should submit non-refundable Demand Draft from any Nationalized / Scheduled Bank for a sum of Rs. 590 in favour of **BBNL Collection Account** towards cost of Tender document,
8. **Earnest Money Deposit:** EMD of Rs. 10,000 is required to be submitted in form of Demand Draft from any Nationalized / Scheduled Bank **in favor of BBNL Collection Account**. Bids without earnest money will be summarily rejected. EMD of unsuccessful bidder will be refunded after finalization of tender.

9. **Performance Security:** The successful Bidder shall deposit Performance Security Deposit in the form of Demand Draft from any Nationalized / Scheduled Bank in favor of **BBNL Collection Account** equivalent to the 5% of the agreed Annual amount. The EMD may be adjusted against the Performance Security amount.
10. **Tenure of tender:** The Contract shall be valid for a period of one year. The contract may be extended on mutual consent, on the same rates, terms and conditions for further period of another one Financial Year, or part thereof.
11. **The financial Bids:** The Bidder should submit the Financial Bid in a sealed envelope as per the format given under Section VIII. No document is required to be enclosed with Financial Bid.
12. **Evaluation of Bid:**
 - i. The Technical Bids received shall be opened and evaluated first.
 - ii. The Financial Bid of only those Bidders shall be opened, who have been found Techno-Commercially responsive in accordance with the terms & conditions contained in Section III.
 - iii. The selection of the bidder shall be done as per the lowest quoted rates.
 - iv. In case, the financial bid of the two bidders is found identical, the Bidder having more experience shall be declared as successful.
13. The Bidder should thoroughly study the Scope of Work of FY 2020-21 and should ensure successful audit by deploying one qualified and two semi-qualified manpower during the currency of the contract.
14. The Bidder would be responsible for compliance of all statutory laws.
15. The bidder shall bear all costs associated with the preparation, submission /participation in the bid. BBNL in no way will be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.

SECTION-IV

(GENERAL / COMMERCIAL CONDITIONS OF CONTRACT)

1. PERFORMANCE SECURITY:

- 1.1 The successful bidder shall deposit Performance Security Deposit in the form of Demand Draft equivalent to the 5% of the agreed Annual Fee within 14 days from the date of issue of Work Order by the BBNL.
- 1.2 The proceeds of the performance security shall be payable to the BBNL as compensation for any loss resulting from the Firm's failure to complete its obligations under the contract.
- 1.3 DD should be in favor of BBNL Collection Account.
- 1.4 The performance security shall be in form of Demand Draft issued by a scheduled Bank. Demand Draft should be in favor of BBNL Collection Account.
- 1.5 The performance security will be discharged by the BBNL after acceptance of Q4 Audit Report by the Board of Directors.

2. PAYMENT TERMS:

- 2.1 Audit Fee will be paid quarter wise proportionately after submission of the Internal Audit Report and acceptance by the Management of BBNL.
- 2.2 The Internal Auditor shall raise Tax- compliant Invoice on quarterly basis.

3. TERMINATION OF CONTRACT:

Default is said to have occurred:

- i) If the Firm fails to deliver any or all of the services within the time period(s) Specified in the work order or any extension thereof granted by BBNL.
- ii) if the Firm, in the above circumstance, does not remedy its failure within a period of 15 days (or such longer period as the BBNL may authorize in writing) after receipt of the default notice from the BBNL.
- iii) The Firm consistently provides unsatisfactory services.
- iv) The Firm assigns the Services/Activities or any part thereof to any other person for sub-letting the whole or a part of the Services/Activities.
- v) The Firm is declared insolvent by any court of law.
- vi) The BBNL may, at any time, terminate the contract by giving written notice to the Firm, without compensation to the Firm, if the supplier becomes unwilling, bankrupt or otherwise insolvent, as declared by the competent court provided that such, termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the BBNL.

4. ARBITRATION

In case of any dispute, the decision of CMD, BBNL will be final and binding.

5. COURT JURISDICTION

This Contract/Work Order is subject to jurisdiction of Court at Delhi only.

6. FORCE MAJEURE:

Force majeure clause will mean and be limited to the following in the execution of the contract/purchase orders placed by BBNL:

- War / Hostilities.
- Riot or civil commotion, Earthquake, flood, tempest, lightning or other natural
- Physical disaster.
- Restriction imposed by the Government or other statutory bodies, Courts/ Tribunal which is beyond the control of the Agencies, which prevent or delay the execution of the order by the Agency.

SECTION-V

(SPECIAL CONDITIONS OF CONTRACT)

1. This Assignment will not be Sublet or awarded to any other Professional / Other firms or Persons.
2. Internal Audit will be carried out as per ICAI guidelines and requirements of Companies Act. The Internal Auditor will also function as per guidance issued, if any, by the BBNL.
3. The Internal Auditor will address their report to Chairman and Managing Director of the Company.
4. One Chartered Accountant (having experience of at least 7 year) will be deployed on the audit. Team will be having at least two semi-qualified staff who has passed examination of Intermediate, conducted by the Institute of Chartered Accountants of India. The team will also assist, guide to correct the BBNL Accounts as and when required.
5. The senior partner of the Firm will sign the Report. No TA/DA or out of pocket expenses will be reimbursable or payable in cash or kind for visiting any of the office of BBNL.
6. Timeline for completion of Quarterly Audit will be communicated after finalization of tender.
7. The Internal Auditor will discuss with the Management, the Quarterly Draft Audit Report and the Compliance made by the concerned sections of BBNL in respect of discrepancies pointed out while conducting audit.
8. Based on discussion of Draft Audit Report, Final Audit Report will be submitted.
9. The internal Audit will be carried out on quarterly basis as detailed below:
1st Quarter- Covering transactions occurred from 01.04.2020 to 30.06.2020.
2nd Quarter- Covering transactions occurred from 01.07.2020 to 30.09.2020.
3rd Quarter- Covering transactions occurred from 01.10.2020 to 31.12.2020.
4th Quarter- Covering transactions occurred from 01.01.2021 to 31.03.2021.
10. The successful bidder would undertake all checks for Internal Audit as per norms and Scope of Work given under Section VI.

SECTION VI

(THE SCOPE OF WORK, FUNCTIONING, & MEHODOLOGY OF INTERNAL AUDIT WORK)

Part-A: Scope of Internal Audit work:

1. Accounting:

- Whether accounting is done on Accrual basis, following Indian GAAP, Indian Accounting Standards, Accounting Standard & Significant Accounting policy of the Company and enforced by any Statutes, Law and Act. The Internal Auditor has to ensure that all amounts (Receipts, Payments, JVs, Closing entries etc.) are recorded in correct Head of Account and in case of any error, the same has to be rectified by providing suggestions on the spot.

2. Memorandum of Understanding, Agreements and related amendments entered into by BBNL with the Government of India through Administrative USOF:

- Whether transaction occurred, as a result of above mentioned MoU & Agreements, are as per terms and conditions of the said MoU, Agreements and Company is complying with all the terms and conditions of the MoU and Agreements. Whether advances are made as per the terms & conditions of MoU and all the necessary terms & conditions are complied at the time of disbursement of advances and other Payments / Settlement.

3. MoUs, Agreements and amendments with BSNL, PGCIL, Railtel regarding Execution of BharatNet Project:

- Whether transactions originated, as a consequence of above mentioned Agreements, fulfill the terms and conditions of the agreements in questions; Advances Paid & Adjusted as per MoUs & Agreements; Un-adjusted advances are monitored by the company on regular basis in order to adjust such pending advances; expenditure capitalized promptly; and also, the terms and conditions of the agreements are properly complied with by all concerned. Status of settlement of advances and State wise status has to be reported at every quarter with Quantity and Amount adjusted & Pending for Settlement.

4. MoUs, Agreements entered into with concerned authority like States and States' Agencies for BharatNet Phase-II:

- Whether transaction originated, as a consequence of MoU / Agreement of BharatNet Phase-II, fulfill the terms and conditions of said Agreement / MoU.
- Whether terms and conditions of MoU / Agreements are promptly followed / complied with by all concerned of BBNL.
- Whether separate accounts are kept for BharatNet Phase-II.
- Assistance to prepare the desired records.

5. Review of transactions w.r.to MoUs / Agreements of BBNL:

- Whether transactions emanated out of such MoUs, Agreements, Lease Deeds etc. and Agreements entered or to be entered during FY 2020-21 comply with the terms and conditions of said Agreements.
- Whether applicable taxes have been accounted correctly and timely

- Whether security deposit given/ taken, if any, is accounted properly
- Whether Advances given, if any, is adjusted promptly by making contra entry against proper Head i.e. CWIP, Fixed Asset, Inventory etc.
- Whether un-adjusted advances are monitored by the company on regular basis for the purpose of prompt adjustments / recovery.
- Whether all terms and conditions of the Agreement and properly complied with by all concerned.

6. Review of all APOs, Purchase Orders, Work Orders, related amendments and Service Level Agreements, if any:

- Whether liability is created promptly on receipt of acknowledged challan (through which material / service has been supplied / provided) and based on terms and conditions of Tender, APOs, POs & WOs; and such liability is accounted promptly.
- Whether applicable taxes and duties including Cenvat credit, if any (capital goods, inputs, input service) are accounted properly and timely.
- Whether valuation of inventory is done as per applicable Accounting Standard/ policy of BBNL.
- Whether Priced Inventory Ledger is properly maintained for inventory purchased by BBNL directly and also by BSNL, PGCIL & RailTel and others on behalf of BBNL for execution of BharatNet Project.
- Whether Stock register for consumables is properly maintained.
- Inventory / Stocks is physically verified and difference, if any, is settled and adjusted.
- Whether Advances given for supply of manpower is adjusted promptly and un-adjusted advance is monitored by the company on a regular basis
- Whether any order has been placed on Micro, Small & Medium Enterprises which are covered under MSMED Act 2006 and in such cases whether the company is complying with provisions of the Act.

7. Checking of Vouchers:

Internal Auditors should ensure to check: -

- Verifications of vouchers: Auditors will also report all the items, where the vendor has not charged GST, but company can avail GST credit after demanding documents from vendors. This report is required to be submitted party wise as well as item wise (expenditure head wise). All revenue expenditure and capital expenditure bills shall be verified 100% and ensure that supporting documents are attached with the vouchers. Deviation/ error, if any, found may be incorporated after rectification in Accounts.
- Compliance of Statutory requirements, Company rules and Procedures: All noncompliance cases will be reported in a separate annexure.
- That Payables are as per agreement and no undue benefit is passed on to the supplier/contractor.
- Proper and adequate MIS for different levels of management.
- Physical examination and verification of tangible assets. Detection of systemic flaws and suggestions for adopting corrective measures.
- Detailed Scrutiny of all sub-ledgers and general ledgers. Identify the discrepancies and suggest and incorporate suggestive measures.

8. Checking of Employees' Remuneration & Benefit for the entire financial year:

- Whether remuneration and benefits have been extended as per approved policy of BBNL.
- Whether liability is accounted promptly through Journals immediately.
- Whether all TDS, Professional Tax, statutory deduction and other deductions (included advance) as per policy of the Company are made from the entitled remuneration & benefit; relevant schedules are prepared; deducted amounts are remitted within due dates and reconciliation in this regard has been made on monthly basis.
- Whether other benefits (Accommodation, vehicle, telephone etc.) extended to the employees (not route through pay bill) are accounted on monthly basis and payments to relevant organization are related party is made promptly and reconciled.
- Whether Recovery register (showing all types of dues to be recovered from the employees) is maintained and properly updated; recovery is done promptly and reconciliation is done.
- Recovery of leave salary and encashment of leave salary is made from the concerned authority in respect of employees on deputation.
- Whether employees' remuneration & benefits are classified as per policy of BBNL such as expenses, direct overhead, indirect overhead- to be checked by the Auditors while conducting audit for the last phase.
- Pension contribution, leave salary contribution, Gratuity are properly worked out, accounted and paid to concerned authority within due date - to be checked by the Auditor at the last phase.

9. Checking of various types of Advances (including Imprest & Temporary Advance) given to employees:

- Whether Advance is paid as per policy of BBNL.
- Whether advance register (separately for each type of advance) is maintained and the same is properly updated.
- Whether advance is properly adjusted within due date.
- Whether interest is charged and accounted in case of delay in submission of bills.

10. Investment of Excess fund:

- Whether excess fund is invested as per policy framed by the company
- Whether Interest earned on fund invested is as per terms and conditions of investment mutually agreed by BBNL and the Banks / Financial institutions
- Whether Interest earned on investment is properly accounted as per policy of BBNL
- Whether Investment Register is maintained and properly updated.

11. Statement of Revenue & License Fee:

- Correct invoicing for receivables and realization thereof as per provisions of the contract.
- Whether revenue is properly recognized in Financial Statement.
- Whether taxes as applicable is properly paid or accounted for in Financial Statement.

- Whether quarterly statement of Revenue & License Fee is compiled correctly and payment is made with due date
- Whether Quarterly Statement of Revenue and License Fee is submitted to Licensor, TRAI within due date.

12. Taxes & Duties:

- Checking full tax compliance under GST, including month wise and State wise claim of Input Tax Credit.
- Monthly reconciliation of GSTR-3B, GSTR- 3 & GSTR-7 of all 34 GSTN of BBNL with Ledger/Tally accounts and differences if any for rectification by States/ Accounts Ledger/tally.
- Checking books of accounts conformity with State wise monthly GST returns.
- Check and provide details of Input Tax Credit on blocked items
- Check and provide delay in payment i.e. beyond 180 days of invoice and ensure reversal of same in Books of Accounts and State wise GST returns.
- Whether Registration with concerned State / Central Govt. Authorities, Local Authorities if any done wherever required
- whether recovery, accounting, deposit / remittance / payment, adjustment of various types of statutory dues as mentioned below are done on time
 - TDS, Professional Tax
 - EPF
 - GST, Entry Tax, Labour Welfare Cess, Excise Duty, Inputs, Cenvat
 - Other rates and taxes
- whether submission of all applicable Returns (original and revised if any) within due date
- Checking of Estimated Advance Income Tax.
- Checking & validation of ITC availed/Utilized as per Books/3B and GSTR 2A.

13. Property, Plant & Equipment

- Whether Assets are capitalized (taken in accounts and entered in Fixed Assets Register) immediately as the same are ready for use.
- Whether valuation of assets has been done as per relevant provisions of Accounting Standard 10, 16 & 26 and significant accounting policy of the Company and taking into account the overheads (directly and indirectly allocable).
- Whether Asset Register is maintained for asset pertaining to BharatNet and other assets and Fixed Asset Register is updated promptly.
- Whether depreciation on fixed assets is charged as per terms and conditions prescribed in Schedule II of the Companies Act, 2013 / significant Policy of BBNL.
- Whether physical verification of asset has been carried out, difference if any, (as per books-accounts and asset register; and physical) has been sorted out and settled- to be checked by the auditor while conducting audit at the last phase.

14. Review of Debtors Ledger

- Whether action is taken for recovery of outstanding debtors.

- 15 Review of Creditors Ledger (Supplier, Service Providers, Contractors etc.) to check:**
Whether any party i.e. supplier / service provider is covered by provision of MSMED Act, 2006 and if so whether the company has complied the provisions of the Act.
- 16.** Review of Register of EMD, SD, Bank Guarantee etc. prepared by BBNL.
- 17. Bank Reconciliation-**
Verification of month wise reconciliation for all Bank Accounts of the company and signed by the initiator and officer who is looking after banking matters.
- 18. Time barred / Stale Cheque / Cancelled cheque Register**
– Whether entry is made promptly in the register
– Accounting entry, if any, is made simultaneously.
- 19.** Review of monthly Trial balance and its finalization after rectification.
- 20.** Checking the system followed by the company for accounting and financial control
– Whether Effective, Proper and Appropriate.
- 21.** Whether internal control system is Adequate, Effective and Proper.
- 22.** Checking of action taken by the Management in order to Settle all observations made by the Statutory Auditor on the Annual Financial Statement of the Company, by the Principal Director of Audit and C&AG, while carrying out Transaction audit, Supplementary / Test audit.
- 23.** Internal Audit of Transaction not mentioned at SL 1 to 22 above, and transaction not occurred up to 2019-20 but occurred in the current financial year.
- 24.** To Appraise BBNL Management of Latest Updates / Amendments in various Acts / Statutes / Laws from time to time as applicable to BBNL and its Implication with reference to BBNL.
- 25.** Project Execution-Physical and Financial Progress of work vis-a-vis Targets. Actual costs vis-a-vis Sanctioned Estimates. Expenditure incurred has been authorized by the authority competent to do so. Approval exists for Variation in the Rates for items in the Schedule attached to the Contract. Extension of Completion Date of the Contracts for Works has been obtained wherever necessary. Approval exists for introduction of New Rates. Approval has been obtained for Variation in Quantities in Excess of limits specified in the contract.

SECTION VII

(Format for Technical Bid)

PERFORMA (Technical Bid)

Bidder's Profile:

1.	Name of the Firm	
2.	GST Registration No.	
3.	Firm Registration No.	
4.	Address of Head Office & Branch Office, if any	
5.	Date of Formation / Incorporation, along with Certificate	
6.	Name of Partners and their Qualifications	
7.	Staff Strength with Qualification	
8.	Experience details of the Firm in PSUs along with Documentary proof (Work Completion Certificate etc.)	
9.	Any other details	

SECTION VIII

(Format for Financial BID)

**PERFORMA
(Financial Bid)**

Sl. No.	Description of Work	Consolidated Fee	GST	Total
1.	Internal Audit Work of Four Quarters of FY 2020-21.			

Place:

Date:

**(Signature of Bidder / Authorized Signatory)
With Official Seal**

SECTION IX

**LETTER OF AUTHORISATION FOR ATTENDING BID OPENING
(To be typed preferably on letterhead of the Firm)**

To

**CGM (Accounts),
Bharat Broadband Network Limited,
New Delhi-110023.**

**Sub.: Authorization for attending bid opening on Dated _____ in the
Tender No. BBNL/CA/Internal Auditors/2020/01 Dated 20/11/2020.**

I / We, _____, have submitted our bid in respect of above
Tender. and authorize Shri / Ms. _____.

**(Signature of Bidder / Authorized Signatory)
With Official Seal**

SECTION X

(FORMAT FOR DECLARATION REGARDING BLACKLISING / DEBARRED)

I, _____ son of / wife of Shri _____ and
Director / Partner / Proprietor of M/S _____, do hereby
solemnly affirm and declare as under: -

1. That I am the sole Proprietor / Partner / Director / of M/S _____,
which has never ever been debarred and / or Black-listed by any Department
of Central Govt. / State Govt. / PSU / Public bodies / Municipalities and not
having any ongoing litigation or court case pending or any other money suits.
Also state that the bid is submitted in the name of this firm while being Director
or Partner of such firm which is neither debarred, black-listed or has
entertained litigation or having ongoing litigation or court cases or money suits
pending regarding the failure of contractual obligations.

(Signature of Bidder / Authorized Signatory)
With Official Seal

Note:

1. If the firm has been Debarred and / or Blacklisted by any Deptt. Of
Central Govt. / State Govt. / PSU / Public bodies / Municipalities in past
and now the order has been revoked or period finished or court case is
under process, then firm should furnish details of such cases.

SECTION XI

(FORMAT FOR NON-RELATIONSHIP CERTIFICATE)

I, _____, S/O Shri / Smt
_____, R/O _____, hereby certify that none
of my relative(s) as defined in the Tender No. BBNL/CA/Internal Auditors/2020/01
Dated 20/11/2020.is / are employed in BBNL as per details given in tender
document. In case at any stage, the information given by me is found false /
incorrect, BBNL shall have the absolute right to take any action as deemed fit,
without any prior intimation to me.

PLACE:

DATE:

(Signature of Bidder / Authorized Signatory)
With Official Seal