

Tender for Appointment of Chartered Accountant Firm/ LLPs for Audit, Accounting and finance related work for Raipur Smart City Ltd.

NIT No. 597/RSCL/2023

Tender no. 122613

Date: 31-Jan-2023



RAIPUR SMART CITY LIMITED

Floor 4,5 & 6, City Kotwali Police Station, Chhotapara Road, Chhotapara,
Raipur (C.G.), 492001

NOTICE

Notice inviting Tender for Appointment of Chartered Accountant Firm/ LLPs for Audit, Accounting and finance related work for Raipur Smart City Ltd.

Raipur Smart City Ltd (RSCL) having its registered office at Floor 4,5 & 6, City Kotwali Police Station, Chhotapara Road, Chhotapara, Raipur (C.G.), 492001, a Chhattisgarh State Government Undertaking, invites Tender from Chartered Accountant Firm/ LLPs to provide Manpower for accounting, audit and all finance related work for Raipur Smart City Limited.

Scope of work covered in Audit work has been given in Annexure C, Company reserves the right to include/exclude work as per future requirements.

Interested Chartered accountants Firms/ LLPs are requested to go through the Eligibility and technical Criteria carefully given in Annexure-D and submit their applications through e-procurement Portal in prescribed format.

Important instructions to Chartered Accountants Firms/ LLPs are given in Annexure-E.

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Standard format for submission of technical details

(Application format)

To be printed on the letterhead of the Firm/LLPs

Note: Please refer the Important Instructions to Professional Firm/LLPs given in Annexure-E before filling the below details.

SN	Particulars	Details and supporting
1.	Name of the Firm/LLPs	
2.	Head Office Address	
3.	Firm's registration No. (Attach Copy of Firm Constitution letter issued by ICAI)	
4.	Date of Registration	
5.	Firm's PAN No. (Attach Copy)	
6.	Firm's GST Registration No. (Attach Copy)	
7.	Contact detail's (Telephone No.)	
8.	Email address	
9.	No. of years of firm experience (Attach Copy of certificate of incorporation)	
10.	Turnover Details (Average turnover for last 3 years ending on 31/03/2022)	Average turnover from professional services for last 3 years (Encl. Form-A)
11.	Number of Branches as per ICAI firm constitution letter as on 31/03/2022 or latest	Total No. of branches (Encl. Form-B)
12.	Number of Full-Time Partners as per ICAI firm constitution letter as on 31/03/2022 or latest	Number of Full-Time Partners (Encl. Form-C)
13.	Number of Full Time Chartered Accountant as paid assistant as per ICAI firm constitution letter as on 31/03/2022 or latest	Number of Full Time Chartered Accountant (Encl. Form-D)
14.	Whether the firm is engaged in any Statutory/ Pre-Audit/ Internal Audit for any Govt. Companies/ Autonomous Body etc.	Details of Professional Experience in last five years.(Encl. Form-E)
15.	Resume of the proposed resource	Resume of proposed resources (As per Annexure F)
16.	Whether the firm is registered with CAG to conduct audit for Govt. Companies for FY 2022-23 (Attach Copy of certificate issued by C&AG)	

Form-A Turnover Details*

Year	Turnover (In Rs. lakhs.) as per Annual Accounts	Ref. Page no. of Firm/LLPs Audited annual financial statements
2019-20		
2020-21		
2021-22		

*Encl. - Copy of CA certified / audited annual financial statements of last 3 years

Form-B Details of Branches*

S. No.	City/State	Address	Ref. Page no. of supporting doc.
1.			
2.			

*Encl. - Supporting documents – Copy of firm constitution letter issued by ICAI as on 31/03/2022 or latest

Form-C Details of Full Time Partners*

S. No.	Name	FCA/ACA	Membership No.	Date of Joining the Firm/LLPs	Ref. Page no. of supporting doc
1.					
2.					
3.					

*Encl. - Supporting documents – Copy of firm constitution letter issued by ICAI as on 31/03/2022 or latest

Form-D Details of Full Time Chartered Accountant as paid assistant *

S. No.	Name	FCA/ACA	Membership No.	Date of Joining the Firm/LLPs	Ref. Page no. of supporting doc
1.					
2.					

*Encl. - Supporting documents – Copy of firm constitution letter issued by ICAI as on 31/03/2022 or latest

Form E

Details of Professional Experience

1) Statutory Audit

SN	Name of the Client	Industry (Infra/ Other)	Period of Assignment	Value of Assignment	Major activities/ tasks conducted	Attachments (Work Order/ Agreement)
1.						
2.						

2) Pre Audit/ Internal Audit/Work experience

SN	Name of the Client	Industry (Infra/ Other)	Period of Assignment	Value of Assignment	Major activities/ tasks conducted	Attachments (Work Order/ Agreement)
1.						
2.						

To be printed on the letterhead of the

Firm/LLPs

Undertaking

I / We _____ is partner of M/s. _____, Chartered Accountant do hereby singly /jointly and severely verify and declare -

(i) That the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found incorrect or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under.

(ii) That I singly / we as Firm or partners has not been debarred or cautioned under the Chartered Accountant Act, 1949 as on the date of submission of bid, (If debarred, give details).

(iii) That I singly / we as Firm or partners are not engaged in any other type of practice, otherwise mentioned as practice or deemed to be in practice under the Chartered Accountant Act,1949.

S. No.	Name of the Partner	Membership Registration No	PAN No.	Signature of Partner
1.				
2.				
3.				

Seal of the firm

Date:

Place:

Annexure-B

Format for submission of Professional Fee Quote

(To be filled online on e-Procurement portal only)

S. No.	Designation	QTY	Man-month cost (Including all Taxes)	Total Man-month Cost (Including all taxes)
1	Audit Manager	1		
2	Support Staff	2		
Total				

Scope of Work –

The deployed Man-power has to cover following activity, but no limited to, during the contract period -

I. Accounting

- Ensure that all accounting has being done as per the applicable GAAP (IGAAP / IND-AS) and as per the applicable accounting policies of the Company.
- Ensure the books of accounts of the Company as per Company Act, 2013 including areas of Internal Finance Control and Income Tax Act etc.
- Ensure Balance Sheet, Profit & Loss Account / Income & Expenditure Account along with all necessary schedules and annexures are prepared at period end.
- Ensure that fixed assets schedule and depreciation schedule vis-a-vis corresponding entries in the Fixed Assets Register are complete.
- Ensure accounting and attend physical verification of stationery items and other inventories.

II. Audit & Assistance

- Verification and checking of all financial transactions from cash book / bank book and other ancillary record maintained by the Company.
- Review of Bank Reconciliation Statements on monthly basis
- Verify the transactions of purchase with supporting records, quotations etc.
- Reporting of losses, if any.
- Prepare monthly report containing list of all the unpaid bills and missing bill, if any.
- Review funds received and its utilization as per the terms and conditions,
- Review of addition of fixed assets, fixed asset register and physical verification thereof.
- Review and Checking of Schedule of FDRs in hand and Loans against FDR at the end of year. Providing for interest accrued but not due, interest accrued on the FDRs and Loan against FDRs.
- Review that all the security deposit and earnest money deposited in tender / agreement process should be deposited in the bank immediately. Similarly refund of these security deposit and earnest money deposit should be made in time.
- Checking of Schedules for Bonds, State Government Loans and other Loans, if any, providing provision for interest accrued but not due, interest accrued and due thereon. Scrutiny of interest and other financial expenses for the year, for the previous year's etc.

- Checking of Schedules and Sub-Schedules for each and every head of Assets and Liabilities and Scrutiny thereof. Suggestion for correction entries etc.
- Checking of provision for expenses relating to the year but paid in subsequent years.
- Checking of provisions for income accrued and due but not paid and prior period income etc.
- Review and Checking of provision for pre-paid expenses, prior period expenses etc.
- Ensure that all the sanctioned advances should be pre audited and then advised for payment to disbursement officer.
- Assist and supervise statutory audit of Company in coordination with Statutory Auditors.
- Liaisoning with the CAG Audit of Company.

III. Taxation

- Preparation and Submission of GST/TDS Return
- Preparation and Submission of quarterly internal audit report
- Preparation and Submission of Income Return to the Income Tax Department and Assessment of Income Tax (if required)
- Checking of provisions for income tax for the year, relevant entries as regards to previous year income tax provisions and advance tax paid and bringing out clear cut picture on Assessment of Income Tax.

IV. Reporting

- Auditor will ensure that all reports should be updated monthly in Company's website.
- To verify whether the deductions on account of NPS are deposited in respective PRAN.
- Any other activities related to pre-audit / internal audit of the Company.

V. Process Review & recommendation

- Review the system of purchase of Fixed Assets, consumables & stationery items of the institution.
- Review the record/system of bill payment to various contractors and also to review the compliance on them with terms of contract.
- Recommendation of improvement of the existing system of accounting/ internal control and management information system from time to time.

- Review of the compliance program and recommendation on further improvement.
- Review the record system of attendance, preparation of payroll, term and Condition of appointment letter.

VI. PFMS & other Finance/ Accounting/ Audit/ pre-audit related works

- All necessary compliances for PFMS related works
- Any other work assigned by MD/COO, RSCL during the contract period

(A) Eligibility Criteria

S. No	Basic Requirement	Specific Requirement	Supporting Evidence
1	Legal Entity	The Bidder must be Chartered Accountant Firm/LLP. The Bidder should be operating in India for the last Five years	Certificate of registration as Firm/LLP or Deed or letter of Incorporation along with ICAI Certificate
2	PAN/GST	Bidder should have PAN and GST registration	Reg. Certificate of PAN, GST
3	Average Turnover	Bidder should have average annual turnover of Rs. 25 Lakhs or more for the last 3 financial years (2019-20, 2020-21 and 2021-22)	CA certified balance sheet and Turnover Certificate from CA
4	Local Existence	Bidder should have operational branch office/ Head office in Raipur	ICAI firm constitution letter having Raipur as branch office/ head office
5	General Experience	<p>Bidder having working experience either of the below -</p> <ol style="list-style-type: none"> 1 assignment with value of \geqRs. 20 Lakhs 2 assignment with value of \geqRs. 12.5 Lakhs 3 Assignment with value of \geq Rs. 10 Lakhs <p>related to pre-audit/ Internal Audit in any government organization/ urban local bodies across the India in last 5 years</p>	Copy of Work Order or agreement
6	Specific Experience	Bidder should have finance work experience (Accounting/ auditing) i.e. working with at least 05 Government/Semi government/PSU/ULB client in last 5 years.	Copy of Work Order or agreement
7	Partner Strength	At least 05 Partners out of which 2 shall be FCA as per ICAI firm constitution letter issued as on 31/03/2022 or latest	ICAI firm constitution letter
8	CA (Paid Assistants) Strength	At least 2 CA (Paid assistants) as per ICAI firm constitution letter issued as on 31/03/2022 or latest	ICAI firm constitution letter

S. No	Basic Requirement	Specific Requirement	Supporting Evidence
9	Manpower Strength	At least 15 employees on its payroll	Self – declaration certificate from HR/ Authorised Representative/ Partner
10	Non-blacklisting	The bidder is not blacklisted in any government organisation as on the date of submission of bid	Self-declaration of non-blacklisting on bidders letterhead

(B) Technical Criteria

S. No	Basic Requirement	Specific Requirement	Maximum Marks	Supporting Evidence
1	Average Turnover	Bidder should have average annual turnover for the last 3 financial years (2019-20, 2020-21 and 2021-22) Upto 25 L = 02 Marks >25L and upto 50L = 06 Marks > 50L and upto 100L = 10 Marks	10	CA certified balance sheet and Turnover Certificate from CA
2	Specific Experience	Bidder should have finance (Accounting/ auditing/ compliance etc.) work experience (Accounting/ Auditing/ Compliance etc.) i.e. working with Government/Semi government/PSU/ULB client in last 5 years 05 client = 02 Marks >05 client and upto 10 client = 6 Marks >10 client = 10 Marks	10	Copy of Work Order or agreement
3	Partner Strength	Partners as per ICAI firm constitution letter issued as on 31/03/2022 or latest 05 Partners = 02 Marks >05 Partners and upto 07 Partners = 5 Marks	05	ICAI firm constitution letter
4	Govt. Empanelment	Bidder is empanelled with CAG for various Govt. companies audit work	05	Letter of empanelment issued by CAG
6	Proposed Manpower Strength - Audit Manager	Minimum 5 years of work Experience – 4 marks, for every additional 1 year of work experience, 3 marks will be awarded maximum up to 6 Marks	10	Resume of the resource along with necessary documentation for compliance of the criteria
7	Proposed Manpower	Minimum 3 years of work Experience – 4 marks,	10	Resume of the resource along with necessary

S. No	Basic Requirement	Specific Requirement	Maximum Marks	Supporting Evidence
	Strength – Support Staff	for every additional 1 year of work experience, 2 marks will be awarded maximum up to 6 Marks		documentation for compliance of the criteria
		Total	50	
Bidders who score minimum 70% or more marks will qualify against technical criteria and shall be considered for opening of financial bid. The bidders whose score is less than 70% will be rejected.				

Annexure-E**Factsheet -**

1	Tender No.	122613
2	Name of the Work	Appointment of Chartered Accountant Firm/ LLPs to conduct the Audit related work for Raipur Smart City Ltd.
3	Name of the issuer of this Tender	Raipur Smart City Ltd.
4	Date of issue of Tender document	31-01-2023
5	Last Date for sending Pre Bid Query (as per format at Annexure G)	07-02-2023; 17:30 PM
6	Last Date for Submission of Bid	02-03-2023; 17:30 PM
7	Last Date for Physical Document Submission	03-03-2023; 17:30 PM
8	Date of Bid Opening	03-03-2023; 17:31 PM
9	Date of Commercial Bid opening	To be informed later
10	Address of Communication	Raipur Smart City Ltd., Floor 4,5 & 6, City Kotwali Police Station, Chhotapara Road, Chhotapara, Raipur (C.G.), 492001
11	Earnest Money Deposit (EMD)	Rs. 25,000/- (Rupees Twenty Five thousand only) EMD to be submitted in the form of FDR/DD
12	Availability of Tender Document	TENDER can be Download from https://eproc.cgstate.gov.in
13	Validity of Proposal	Proposals must remain valid 180 days after the Submission date.
14	Method of Selection	L1
15	Bid Submission	Bid submission will be online through https://eproc.cgstate.gov.in only

16	Physical Document submission	Original copy of EMD to be submitted through speed post or registered post. A scanned copy of the EMD is also required to be submitted along with online bid
17	Consortium or JV	Not allowed
18	Contract period	12 months from the date of signing of Agreement. RSCL may extend the Agreement further based on performance as mutually agreed by RSCL & successful bidder
19	Contact person	The Managing Director, Raipur Smart City Ltd., Floor 4,5 & 6, City Kotwali Police Station, Chhotapara Road, Chhotapara, Raipur (C.G.), 492001 Phone: +91-771-4055574, Email: ceo.rscl@gmail.com

Important Instructions to Professional Firm/LLPs/ Proprietary Firm

(A) Instructions:

- a. Applications must be submitted online only on e-procurement portal. The guidelines for the portal is enclosed as Annexure H.
- b. Any application received after the stipulated date & time, due to any reason whatsoever, will be rejected out rightly.

c. Evaluation of Bids:

- i. Format of Application must be strictly followed while giving technical details and Professional Fee Quote. The application should be completely filled. **Incomplete Applications will be rejected out rightly.**
- ii. All the bid will be evaluated strictly on the basis of Eligibility Criteria and technical criteria please avoid attaching unsolicited information/documents for processing bid evaluation expeditiously.
- iii. All proposals will be evaluated on the basis of the technical details provided in specified format and documents furnished along with applications only.
- iv. Participants fulfilling minimum eligibility criteria will only be proceed for technical marking assessment.
- v. Minimum technical qualifying score will be 70% out of 50. Financial bids of only technically qualifying bidders will be opened.
- vi. The bidder will be selected based on L1 (lowest) quote.
- vii. The Selected Applicant shall be the first ranked Applicant (Bid with lowest (L1) financial quote). The second ranked (Bid with second lowest (L2) financial quote) shall be kept in reserve and may be invited for negotiations in case the first ranked Applicant withdraws, or fails to comply with the requirements specified in the RFP.

- d. There would be confidentiality clause in the appointment letter to be issued to each Audit Firm/LLPs.
- e. The work allotted to Firm/LLP should not be assigned/sub-contracted to any other third party by the said Firm/LLP.
- f. Any change of resource during the contract period must be approved by RSCL.
- g. Payment Schedule - Payment to consultants shall be made on monthly basis as per the actual resource deployment with below mentioned supporting documents after deduction of payment against leave (if any) –
 - o Attendance Sheet
 - o Monthly progress report

h. Team details for the assignment are as follows:

SN	Designation	Nos.	Minimum Qualification and Experience
1	Audit Manager	1	Chartered Accountant with 5 years of post-qualification experience especially in government audits preferably in the field of Urban Infra
2	Support Staff	2	Graduate with 3 years of experience especially in government audits preferably in the field of Urban Infra

Note - The above required Manpower will be deployed in RSCL office in all working days throughout the contract period.

Format for Resume of Proposed Resource

1. Proposed Position		
2. Name Of Expert		
3. Education		
4. Employment Record		
From:	To:	
Employer:		
Position Held		
From:	To:	
Employer:		
Position Held		
5. Projects Undertaken		
Project Name		
Year		
Location		
Client		
Activities Performed		

Pre-bid Query Format

S. No.	Participate	Tender Document Reference(s) (Section & Page Number(s))	Content of Tender requiring Clarification(s)	Points of Clarification
1.				
2.				
3.				
4.				
5.				

- a) The pre-bid query in the above format should be send to email id- ceo.rscl@gmail.com on or before the last date of submission (as per factsheet) of pre-bid query.
- b) Pre-bid queries of only those bidders will be responded who have send their query on or before the last date of submission (as per factsheet) of pre-bid query.
- c) Bidders are requested to submit the e-mail address and mobile no. of one authorized person for all communications along with pre-bid query.
- d) The queries not submitted in the above format will not be entertained.
- e) RSCL shall not be responsible for ensuring that the bidder's queries have been received by them.

Guidelines for E-procurement

Guidelines for bidders on using Integrated e-Procurement System Govt. of Chhattisgarh.

<https://eproc.cgstate.gov.in>

Note: These conditions will over-rule the conditions stated in the Tender document(s), wherever relevant and applicable.

1. Vendor / Bidder Registration on the e-Procurement System:

All the Users / Bidders (Manufacturers / Contractors / Suppliers / Vendors / Distributors etc.) registered with and intending to participate in the Tenders of various Govt. Departments / Agencies / Corporations / Boards / Undertakings under Govt. of Chhattisgarh processed using the Integrated e-Procurement System are required to get registered on the centralized portal <https://eproc.cgstate.gov.in> and get approval on specific class (e.g. A, B, C, D, UGE, UDE, Others/Open) from Public Works Department (in case to participate in Tenders restricted to vendors / bidders in a particular class).

The non – registered users / bidders who are also eligible to participate in the Tenders floated using the e-Procurement system are also required to be registered online on the e-Procurement system.

Vendors are advised to complete their online enrolment / registration process on the portal well in advance to avoid last minute hassle, it is suggested to complete enrolment at least four days before the last date of bid submission date, failing which may result in non-submission of bids on time for which vendor/end user shall be solely responsible.

For more details, please get in touch with e-Procurement system integrator, M/s. Mjunction Services Limited, Raipur – 492 001 on Toll free 1800 258 2502 or email helpdesk.eproc@cgsan.gov.in.

2. Digital Certificates:

The bids submitted online must be signed digitally with a valid Class II / Class – III Digital Signature Certificate to establish the identity of the bidders submitting the bids online. The bidders may obtain pair of Encryption & Signing Class – II / Class – III Digital Certificate issued by an approved Certifying Authority (CA) authorized by the Controller of Certifying Authorities (CCA), Government of India.

Note: It may take upto 7 to 10 working days for issuance of Class-II / Class-III Digital Certificate, Therefore the bidders are advised to obtain it at the earliest. It is compulsory to possess a valid Class-II / Class-III Digital Certificate while registering online on the above mentioned e-Procurement portal.

A Digital Certificate once mapped to an account / registration cannot be remapped with any other account / registration however it may be inactivated / deactivated.

Important Note: bid under preparation / creation for a particular Tender may only be submitted using the same digital certificate that is used for encryption to encrypt the bid data during the bid preparation / creation / responding stage. However bidder may prepare / create and submit a fresh bid using his/her another / reissued / renewed Digital Certificate only within the stipulated date and time as specified in the Tender.

In case, during the process of a particular bid preparation / responding for a Tender, the bidder loses his/her Digital Certificate because of any reason they may not be able to submit the same bid under preparation online, Hence the bidders are advised to keep their Digital Certificates secure to be used whenever required and comply with IT Act 2000 & its amendments and CVC guidelines.

The digital certificate issued to the authorized user of an individual / partnership firm / private limited company / public limited company / joint venture and used for online bidding will be considered as equivalent to a no-objection certificate / power of attorney to the user.

Unless the certificate is revoked, it will be assumed to represent adequate authority of the specific individual to bid on behalf of the organization / firm for online Tenders as per Information Technology Act 2000. This authorized user will be required to obtain a valid Class-II / Class-III Digital Certificate. The Digital Signature executed through the use of Digital Certificate of this authorized user will be binding on the organization / firm. It shall be the responsibility of management / partners of the concerned organization / firm to inform the Certifying Authority, if the authorized user changes, and apply for a fresh digital certificate for the new authorized user.

3. Online Payment: As the bid is to be submitted only online, bidders are required to make online payment(s) of the Registration fee / Transaction or Service fees / EMD using the online payments gateway services integrated into the e-Procurement system using various payment modes like Credit Card / Debit Card / Internet Banking / Cash Card / NEFT / RTGS etc.

For the list of available online modes of electronic payments that are presently accepted on the online payments gateway services, please refer the link '**Payments accepted online**' on the eProcurement portal <https://eproc.cgstate.gov.in>.

4. Setup of User's Computer System: In order to operate on the e-Procurement system for a bidder / user, the computer system / desktop / laptop of the bidder is required to have Java ver. 765 , Internet explorer 9 / 11, latest Mozilla firefox with IE Tab V2 (Enhanced IE Tab) or any other latest browser. A

detailed step by step document on the same is available on the home page. Also internet connectivity should be minimum one MBPS.

5. Publishing of N.I.T.: For the Tenders processed using the e-Procurement system, only a brief advertisement notice related to the Tender shall be published in the newspapers and the detailed notice shall be published only on the e-Procurement system. Bidders can view the detailed notice, Tender document and the activity time schedule for all the Tenders processed using the e-Procurement system on the portal <https://eproc.cgstate.gov.in>.

6. Tender Time Schedule: The bidders are strictly advised to follow the Tender time for their side for tasks / activities and responsibilities to participate in the Tender, as all the activities / tasks of each Tender are locked before the start time & date and after the end time & date for the relevant activity of the Tender as set by the concerned department official.

7. Download Tender Document(s): The Tender document and supporting document(s) if any can be downloaded only online. The Tender document(s) will be available for download to concerned bidders after online publishing of the Tender and up to the stipulated date & time as set in the Tender.

8. Submit Online Bids: bidders have to submit their bid online after successful filling of forms within the specified date and time as set in the Tender.

The encrypted bid data of only those bidders who have submitted their bids within the stipulated date & time will be accepted by the e-Procurement system. It is expected that the bidder complete his bid and submit within timeline, a bidder who has not submitted his bid within the stipulated date & time will not be available during opening.

Bid documents uploading during bid preparation should be less than five MB (for individual document) and over all bid documents should be less than fifty MB.

9. Submission of Earnest Money Deposit: The bidders shall submit their Earnest Money Deposit Either as usual in a physically sealed Earnest Money Deposit envelope and the same should reach the concerned office OR Online using payment gateway as stated in the Notice Inviting Tender. Bidders also have to upload scanned copy of Earnest Money Deposit instrument.

10. Opening of Tenders: The concerned department official receiving the Tenders or his duly authorized officer shall first open the online Earnest Money Deposit envelope of all the bidders and verify the same uploaded by the bidders. He / She shall check for the validity of Earnest Money Deposit as required. He / She shall also verify the scanned documents uploaded by the bidders, if any, as

required. In case, the requirements are incomplete, the next i.e. technical and commercial envelopes of the concerned bidders received online shall not be opened.

The concerned official shall then open the other subsequent envelopes submitted online by the bidders in the presence of the bidders or their authorized representatives who choose to be present in the bid opening process or may view opened details online.

10. Briefcase: Bidders are privileged to have an online briefcase to keep their documents online and the same can be attached to multiple Tenders while responding, this will facilitate bidders to upload their documents once in the briefcase and attach the same document to multiple bids submitting.

For any further queries / assistance, bidders may contact:

1. The Service Integrator of e-Procurement system, M/s. Mjunction Service Ltd. on Help Desk Toll free No. 1800 258 2502 or email helpdesk.eproc@cgswan.gov.in.
2. Mr. Shailesh Kumar Soni, Sr. Manager, Chhattisgarh Infotech & Biotech Promotion Society (RSCL) on Tel. No. 0771 - 4014158 or email: pro-RSCL@nic.in.