

CHENNAI METRO RAIL LIMITED



TENDER DOCUMENT FOR CMRL CONCURRENT AUDIT

Pre-Bid Meeting 28/04/ 2025 at 15:00 hrs

Last Date & Time of submission of tender : Upto 15:00 hrs on 20/05/2025

Opening Date & Time of tender : upto 15:00 hrs on 21/05/2025

CMRL invites digitally signed tender through e-procurement portal from Reputed, Experienced, Financially sound, eligible applicants, who fulfill the qualification criteria as mentioned in the tender through National Competitive Bidding (NCB) under Single Stage two Envelope (Technical & Financial) system for Concurrent Audit from firms of Chartered Accountants / Cost & Management Accountants.

CHENNAI METRO RAIL LIMITED

TERMS OF REFERENCE FOR OUTSOURCING OF CONCURRENT AUDIT

1. BACKGROUND

Chennai Metro Rail Limited (CMRL) is a joint venture of the Government of India (GoI) and the Government of Tamil Nadu (GoTN) for the construction of Metro Rail in the city of Chennai city with loan assistance from Japan International Co-operation Agency (JICA)/ADB/AIIB/NDB.

The total length is 54.1km (Phase 1 of the Chennai Metro Rail Project). Chennai Metro Phase 1 with Extension comprises of two corridors — Corridor I from Wimco Nagar to Airport covering a distance of 32.1 kilometers and the Corridor II from Central to St. Thomas Mount covering 22.00 kilometers. There will be 40 stations of which 21 will be underground and 19 will be elevated.

Projects and Progress:

The entire 54 kms of the Chennai Metro Phase I network has been in operation since February 2021. The Phase II of Chennai Metro Rail Project is being implemented with a network length of 118.9 km spanning over three corridors at an estimated cost of Rs. 63,246 Cr. The Board is happy to share that Government of India has approved the Chennai Metro Rail Phase II Project as 50:50 Centre and State equity model. This will give fillip to the momentum in the execution of the project. In addition to the government's funding, the project will be funded by bilateral/multilateral banks viz., JICA, ADB, AIIB, and NDB. The loan agreements with JICA, ADB, AIIB and NDB have already been signed and effectuated in tranches.

Upcoming Projects:

The Detailed Project Report (DPR) of the Metro rail projects in Coimbatore and Madurai are under active consideration by Government of Tamil Nadu (GoTN).

Ridership and Revenue:

The total ridership during the financial year 2023-24 has improved to 9.71 crores from 7.07 crores in the financial year 2022-23. The average ridership per day has increased to 2.91 lakhs passengers during 2024-25 (till Sep. 2024) from 2.65 lakhs passengers per day during the previous year 2023-24. The ridership has witnessed an increase of 25% in year ending March 2024 when compared with the Financial Year 23-24. The average passenger journey per day has reached 4.26 lakhs passengers during September 2024.

The project aims to alleviate the traffic problems of the city and reduce vehicular pollution. The Company intends to invite Tenders to carry out a Concurrent Audit function for both the project activity as well as the operations activities. The period of audit shall be for a period of 2 years.

2. PURPOSE

The Audit service is responsible for providing an independent audit of the entire project and operational activities, financial or otherwise. It should provide a service to the whole organization, including all the levels of management. It is not an extension of, nor a substitute for, good management, although it can have a role in advising management. The Audit service is responsible for evaluation and reporting to the Audit Committee through Director Finance and thereby providing assurance on the arrangements for risk management, control, governance & quality of data.

Based on above, CMRL invites tenders from audit firms to conduct risk-based assessment, identifying the potential risk areas and agree on an annual concurrent audit plan for the period of 2 years (extendable by one year only by CMRL on satisfactory performance and with approval of the **Competent Authority**)

3. ELIGIBILITY CRITERIA:

Firms must qualify in the following minimum criteria:

Sl. No.	Particulars	Minimum Criteria
1	Number of Full Time Partners associated with the firm for not less than 3 years and shall be a member of ICAI/ ICMA.	3
2	Turnover of the firm (Annual turnover of the firm in each of last three financial years i.e 2021-22, 2022-23 & 2023-24.)	Rs. 10 crore
3	No. of Years of Firm Existence (Experience in EPC/Infrastructure/ project/ for a minimum period of 2 years)	5 years
4	No. of assignments of Statutory Audit/Internal Audit of Corporate/PSUs entities [except Bank / Branch Audit] having an average turnover of not less than Rs 100 crores in the last 3 years.	2 Assignments
5	The firm should have full-fledged functional Office in Chennai	3 Years

If any firm is already associated with CMRL for the last 3 years or more, in the capacity of Internal Audit/Concurrent Audit/Statutory Audit, they are not eligible to participate in this tender. Any firm not qualifying these minimum criteria need not apply and their proposal shall be summarily rejected.

Supporting Documents for Eligibility Criteria:

The following supporting documents must be submitted by the firm along with the technical proposal:

- For Sl. No. 1 above, the firm must submit an attested copy of Membership Certificate of Institute of Chartered Accountants / Cost Accountants of India.
- For Sl. No. 2, the firm must submit a copy of the balance sheet & Income & Expenditure Account for the last three years.
- For Sl.No.3, the firm shall submit a declaration for no of years in existence.
- For Sl. No. 4, the firm must submit a copy of the appointment letters from the auditee organizations and Annual reports evidencing the turnover of the auditee organizations. Bank/Branch Audit of any Bank shall not be considered while taking into account the total number of assignments.
- For Sl. No.5: A declaration from the audit firm in the letter head stating that they have full-fledged functional Office in Chennai at least 3 Years.

4. SCOPE OF THE WORK

This assignment of Concurrent Audit will be done on a full-time basis by at least **two** qualified Chartered / Cost Accountant who can be replaced only with prior approval of CMRL. The audit compliance includes the pre-pay audit of running bills and final bills of the contractors for the project and Operations & Maintenance activities within the time frame as per CMRL existing policy & procedures.

- i) To verify and scrutinize payments to contractors with reference to respective agreements and adjustment thereof while accounting for the work done by them and ensure that deductions in respect of mobilization & other advances, Statutory deductions, etc. are correctly made from the bills. Also verify that all accounts are reconciled from time to time.
- ii) To verify work-in-progress with reference to field records such as Interim payment certificates and certification of progress issued by the executive, quantum of work-in-progress recorded should be compared with work orders/ contracts and subsequent approvals for variations, to ensure that payments are duly authorized.
- iii) Interim report on scrutiny of contractor's bills to be submitted **within 5** working days as and when referred by Finance Division of CMRL so as to release payment to the contractors.
- iv) To conduct an audit of all the Operations & Maintenances contracts and before making payment to the Contractor, wherein formal agreements have been entered into with the respective contractors.
- v) To review terms and conditions of tender documents and agreements, verification of bank guarantees, insurance policies and specific emphasis to be given on final payments.

All work done by the Audit Service should be properly documented, evidenced and filed for any reference. The documentation shall comply with the guidelines prescribed by the ICAI. A detailed scope of work is enclosed in Annexure.

5. PERIOD OF AUDIT

The period of concurrent audit will be two years and it shall be running concurrently with the year during which the audit is done. Audit observations noticed during concurrent audit shall be rectified immediately. An audit report will be submitted in four phases of three months each ending on 30th June, 30th September, 31st December and 31st March in respect of any issues to be resolved. The appointment letter for auditors shall contain the details vis, date of commencement of audit, completion of audit work in each phase, the date by which reports are to be submitted and phase-wise fees payable.

6. AUDIT REPORTS

A) Submission of interim audit report in respect of Contractor's bills / non Routines/ Expert opinions.

Audit report on scrutiny of Contractors bills shall however be submitted within **5 workings days** as and when referred by Finance Division of CMRL so as to release payments to contractors' bill within the time frame. The audit report of contractor's bill shall also be issued in original along with a soft copy. The Audit Report will also be supported with the certificate from the Audit Firm that they have thoroughly checked the required number of records/packages as per terms of reference and their findings are based on the same.

B) Quarterly report

a) audit observations; (b) implications of the observations; (c) suggested recommendations; (d) management 's comments/agreed actions and (e) status of actions on the previous recommendations. In addition, the auditor should prepare and submit a consolidated report on a quarterly basis, summarizing the individual contract package wise interim reports and highlighting the critical issues which require the immediate attention of CMRL. The reports should be submitted to CMRL within 30 days of the close of each quarter. The auditor should discuss results of audit with the Director Finance / CFO of CMRL and the Audit Committee. The report in respect of CMRL shall be submitted in triplicate for each phase along with a soft copy.

7. RIGHTS OF THE AUDITOR

The Auditors have the right access to all CMRL records, information and assets which they consider necessary to fulfill the responsibilities.

8. RESPONSIBILITY

The responsibility of the Auditor would be:

- Develop a flexible annual audit plan using an appropriate risk-based methodology, including any risks or control concerns identified by management, and submit that plan to the audit committee for review and approval as well as periodic updates.
- Implement the annual audit plan, as approved, including as appropriate any special tasks or projects requested by management and the audit committee.
- Maintain professional audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this Charter.
- Evaluate and assess significant merging/consolidating functions and new or changing services, processes, operations, and control processes coincident with their development, implementation, and/or expansion.

- Issue periodic reports to the audit committee and management summarizing results of audit activities, including significant audit issues and management action plans.
- Keep the audit committee informed of emerging trends and successful practices in auditing.
- Assist in the investigation of significant suspected fraudulent activities within the organization and notify management, the external auditors and the audit committee of the results.
- Consider the scope of work of the external auditors and regulators, as appropriate, for the purpose of providing optimal audit coverage to the organization at a reasonable overall cost.
- In turn, the Audit Service agrees to comply with any requests from the external Auditors from CMRL's Internal Audit Division for access to information, files or working papers obtained or prepared during the audit work that they need to discharge their responsibilities.

9. REPORTING

The Concurrent Audit should report to the Audit Committee any serious weakness, significant fraud or major accounting breakdown discovered during the normal course of audit.

The manner and intervals in which the audit shall be conducted and reported to the Board shall also be in compliance with the Companies Act 2013 and the relevant rules made thereunder.

10. OTHER TERMS AND CONDITIONS:

1. Firms selected by CMRL shall maintain ethics of faith and the information provided by CMRL shall be kept strictly confidential. The firm shall execute "Confidentiality Non-Disclosure Agreement" before commencement of the Audit Assignment.
2. The selected audit firm shall deploy on full time, minimum **8 Article/Audit Assistants, 2 Semi-Qualified Audit Executives and 2 Senior Audit Manager (Chartered Accountant)** to administer the day-to-day audit activity. The audit firm shall employ such more qualified and experienced Personnel as and when required for audit. The firm shall furnish the list of personnel deputed for CMRL audit with details before commencement of audit. The list shall be reviewed and approved by CMRL with or without modification. Except as CMRL may otherwise agree, no change shall be made in the approved list of personnel. If for any reason beyond the reasonable control of the Audit Firm, it becomes necessary to replace any of the Personnel, the Audit Firm shall forthwith provide as a replacement, a person of equivalent or superior qualification with the prior approval of CMRL.

The company can determine the manner and intervals in which the Audit shall be conducted and reported to the Board to comply with the Companies Act, 2013 and the relevant rules made thereunder.

3. In case of any dispute, the decision of C F O / MD, CMRL shall be final and binding.
4. All assignments shall be carried out with due diligence, maintaining the

- quality of work done and in the least possible time.
- 5. CMRL reserves the right to cancel selected firms, if it is considered necessary.
- 6. In case of non-fulfillment of any instructions issued by CMRL, CMRL will be entitled to cancel the audit work without any obligations.
- 7. The successful firm shall not be entitled to claim any additional amount for any reason whatsoever for the above audit work.
- 8. The CMRL reserves the right to reject any or all offers received without assigning any reasons.
- 9. These are only proposed draft terms and conditions and can be modified at any time by the CMRL at its sole discretion.
- 10. The Audit party will consist of a sufficient number of experienced and qualified professionals in the relevant field.

11. CONTENTS OF THE TENDER PROPOSAL

- (i) Technical bid will be opened on the due date (as per Notice for Invitation of Tender) and should contain the following:
 - a. A proposed plan of action to achieve the objectives of the audit function of CMRL. Such a plan should cover short- and medium-term steps to manage the audit function.
 - b. A list of references of internal audit appointments.
 - c. The curricula vitae of the staff who will be available for the duration of the work.
 - d. An undertaking to ensure continuity of staff on the project.
 - e. Details of staff training and development policies and procedures, with specific mention of employment equity policies.
 - f. Finally, all the supporting documents as in clause. 2(a) as above & clause 13.2 & 13.5 to assess the eligibility criteria/technical evaluation may also be furnished.
- ii. Financial bid will contain
 - a) Price bid as per Forms Fin 1 to Fin 2
 - b) A comprehensive budget, showing the service Activities proposed, with charge-out rates and budgeted hours per activity, detailing all assumptions made in arriving at a proposed budget, including all cost factors such as travelling. Preference will be given to tenders which show ingenuity in conducting the work.

12. TENDER PRICE

The tender price is to be in Indian currency and must include applicable taxes and the firm must complete the price table as in Fin 1 to Fin 2 **for one year.** The quoted tender price shall be valid for a period of 120 days from the opening date of tender. The price is firm and fixed throughout the agreement period of 2 years without any escalation.

13. EVALUATION CRITERIA FOR SELECTION OF AUDITOR

The Evaluation Criteria for selecting the auditor are mentioned below:

<i>Sl No</i>	<i>Evaluation Criteria</i>	<i>Maximum marks</i>
<i>I</i>	Number of Partners (Partners should necessarily be a member of ICAI/ ICMAI) (4 marks up to 3 partners, 1 for each additional partner)	10
<i>Ii</i>	Presence of the Firm in Chennai. The firm having full fledged office at Chennai and have adequate staff to undertake audit work at Chennai. The staff includes Articles, Audit clerks and professionals. The total staff strength up to 50 person will be given 5 marks and above 50 persons will be given 10 marks**	10
<i>Iii</i>	Number of Professionally Qualified Staff (with associate /fellow membership of ICAI/ ICMAI) up to 10 Staff -(5 marks) and more than 10 Staff-(10 marks)	10
<i>Iv</i>	Turnover for the last three years of the firm **More than 10 crores and up to 15 crores-4 marks for each year **More than 15 crores-5 marks for each year	15
<i>V</i>	Number of internal/statutory audit undertaken during the last 3 years in the corporate entity or PSUs (whose average turnover is more than Rs.100 crores in the last 3 years.)* (5 marks for each assignment, maximum 10 assignments)	50
<i>VI</i>	The firm having a minimum of 2 years of experience in EPC/Infrastructure projects/Government company/Metro rail/railway experience	5
	Total Marks (Technical)	100

*evidence of turnover being more than Rs.100 cr shall be furnished by the firm viz auditee's Annual report etc.

** declaration of staff strength be furnished along with technical bid

CMRL Reserves the right to accept or reject any Bid without assigning any reason thereof."

It is noted that the Evaluation Method is **Quality and Cost Based System.** Consider including the following Evaluation Clauses for more clarity:

Evaluation of the Bid:

For the purpose of selection of the Firm/Bidder, overall evaluation of the Proposals will be done in two stages i.e. Technical and Financial evaluation based on Quality and Cost Based Selection (QCBS). The final awarding of the contract will be done based on a Quality & Cost Based Selection (QCBS) procedure with 60% weightage towards Technical Bid and 40% weightage towards Financial Bid.

Evaluation of Technical Bid:

Technical Proposals would be evaluated only for those Bidders, who qualify the Minimum Eligibility Criteria. The Technical Evaluation shall be based on the parameters

and weightages as mentioned in the table under Clause 13: Evaluation Criteria. The minimum Technical Score required to be achieved: **75 Points**.

NOTE: The Technical Proposal must not include any financial information failing which the Proposal will be rejected.

Evaluation of Financial Bid:

The financial bid shall be opened of only those Bidders who have been found to be technically eligible. The bidder who has quoted the lowest price will be assigned a score of 100 in the financial bid. The other bidders will be allotted score relative to the score of bidders with the lowest quote as below:

$F_s = 100 * F_l / F$ Where:

F_s = The financial score of the Financial Proposal being evaluated

F_l = The price of lowest priced Financial Proposal

F = The quoted price of Financial Proposal under consideration.

Final Bid Selection Method:

The selection of the Firm will be based on the maximum accumulated points in collaboration of weight associated with Technical aspect i.e. Technical Proposal which will be 60% and that associated correspondingly with cost i.e. Financial Proposal which will be 40%.

The formula will be as follows - $(T_s/100) \times 60 + (F_s/100) \times 40$.

14. REGULATION OF AUDIT FEES

The payment of Audit Fees as fixed will be made only after completion of Audit Work and submission of Audit Report for every quarter on pro rata basis. Completion of Audit includes conduct of audit, submission and discussion of report with CMRL. CMRL will not pay any advance to the selected audit firm under any circumstances.

Bill for Audit Fees will be submitted to the Finance Division of CMRL along with a certificate indicating that audit work has been completed as per the agreed

terms and conditions.

CMRL shall cause payment to the Audit Firm to be made in quarterly basis within 30 days from the date of receipt of the bill along with supporting documents. Tax as applicable will be deducted at source and tax deducted certificate will be issued as per the law in force.

15. PENALTY

Penalty equivalent to 10% of the quarterly billing rate will be recovered for non-deployment of the Professional as per the agreed list of personnel. Replacement penalty shall be levied at 5% of the quarterly bill rate for replacement of any personnel from the approved list.

16. BID SECURITY AMOUNT (EMD)

a) The total bid security / EMD amount shall be equivalent to **INR 50,000 /- (Rupees fifty thousand only)** and shall be submitted via Demand Draft(DD)/RTGS transactions to the below mentioned CMRL Bank account.

b) **Submission of Originals:** Demand Draft (**in originals**) shall be accepted only up to **15.00 hrs on 19-May-2025** in the office of CGM (F) at the address mentioned hereinafter.

In case of RTGS / NEFT transactions, bidders shall submit the copies of transaction of payment on or before last date and time of Bid submission

17. BID DOCUMENTS FEE (Non-Refundable)

There will be a non-refundable tender Fees of **INR 8000/- (Rupees Eight thousand only) including GST** to be paid by NEFT/ RTGS/ Demand Draft

CMRL'S Account details:

- a) Beneficiary name: M/s Chennai Metro Rail Limited
- b) Beneficiary bank: State Bank of India, Koyambedu Branch, Chennai 600107
- c) Current Account No: 34926306854 / IFSC Code: SBIN0009675

A copy of GST Registration Details of Bidder are to be provided along with tender fees.

17. Exemption for Bid Security & Bid submission fee

The Micro and Small Enterprises (MSE) are exempted from paying Bid security. Instead, the MSE firms shall submit the Bid Security declaration form available in the Section IVA Bidding forms along with UDYAM registration copy in the technical bid.

18. BARRED BIDDERS

Those bidder or JV partners, who have abandoned any contract executed for any Metro Rail Corporation in India, or Tamil Nadu State Govt, during last 03 years, and / or whose contracts have been terminated, and/or bidders who have been blacklisted and/or banned by any Metro Rail Corporation in India or Tamil Nadu State Govt. and currently if the ban is effective as on date of submission of bid, are NOT ELIGIBLE to participate in this tender

Chennai Metro Rail Limited

CONCURRENT AUDIT – SCOPE OF WORK

A)	PRORJECT AND O&M SEGMENTS	Frequency
	a. All Project contract payments of Phase I	On Event
	b. All Project contract payments of Phase I Extension	On Event
	c. All Project payments of Phase II works	On Event
	d. General Consultants payments	On Event
	e.Full & Final Settlement of contractors	On Event
	f. Providing all necessary information for arbitration process	On Event
	g. Validity and value of Bank Guarantees and Insurance policies	On Event
	h. All Operations and Maintenance (O&M) regular contract bill certification	On Event
B)	REPORTING	
	Quarterly reports	
	Qtr I – April – June	July 30 th
	Qtr II – July – Sep	Oct 30 th
	Qtr III – Oct – Dec	Jan 30 th
	Qtr IV – Jan – Mar	Apr 30 th
C)	ORIENTATION PROGRAMS	
	Convene programs on	
	- Budget – Govt. of India, Govt. of Tamilnadu	Annually
	- Important amendments which have an impact on CMRL / Employees etc.	On event
	- Tax matters	Half yearly
	- Any other matters which are relevant to CMRL	On event

CHECKLIST:

The following checklist is intended to help the tenderers in submitting offer which are complete. An incomplete offer is liable to be rejected. Tenderers are advised to go through the list carefully and take necessary action.

S.No.	Description	Yes	No
1.	An attested copy of Membership Certificate of Institute of Chartered Accountants / Cost Accountants of India as in Clause 3(i)		
2.	Copy of the balance sheet & Income & Expenditure Account for the last three Financial years as in Clause 3 (ii)		
3.	A declaration from the firm for no of years in existence as in Clause 3 (iii)		
4.	Copy of the appointment letters from the auditee organizations and Annual reports as in Clause 3 (iv)		
5.	A declaration from the audit firm in the letter head stating that they have full fledged functional Office in Chennai at least for 3 Years as in Clause 3 (v)		
6.	A proposed plan of action to achieve the objectives of the audit function of CMRL.		
7.	A list of references of internal audit appointments ;		
8.	The curricula vitae of the staff who will be available for the duration of the work		
9.	An undertaking to ensure continuity of staff on the project;		
10.	Details of staff training and development policies and procedures, with specific mention of employment equity policies		
11.	Evidence of turnover being more than Rs.100 crore shall be furnished by the firm viz auditee's Annual report etc.		
12.	Declaration of staff strength be furnished along with technical bid		
13.	Any other document which the tenderer considers relevant		

Form FIN-1: Financial Proposal Submission Form

Date

To:
Chief General Manager (Fin.)
MetroS, No.327, Anna Salai,
Nandanam,
Chennai 600 035.

Dear Sir:

We, the undersigned, offer to provide the Concurrent Audit Services for Chennai Metro Rail Limited in accordance with your Request for Proposal dated [*Insert Date*] & its addendum. Our attached Financial Proposal is for the sum of [*Insert amount(s) in words and figures*¹]. This amount is inclusive of all the taxes, cess duties and levies, excluding GST.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal.

No Commissions and gratuities paid or to be paid by us to agents relating to this Proposal and Contract execution. -

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

Form FIN-2: Summary of Costs

<i>Item</i>	Costs	
	Unit ²	Indian Rupees
Costs of Financial Proposal inclusive all local taxes, duties, fees, levies ,other impositions except GST for conduct of concurrent audit. (Total of 1A+1B in Fin.3) per annum	C/o	
GST in INR ¹	___%	
Total cost inclusive of all taxes (i.e., local taxes, duties, fees, levies ,other impositions and service taxes included) ³ per annum.	C/o	

Note :

1. GST shall be reimbursed separately at actuals. If there is any increase or decrease in the taxes due to change in applicable law during the currency of contract, such additional or reduced cost shall be paid by or credited to the Client.
2. The audit firm shall indicate the local taxes, duties, fees levies etc except GST including percentage of taxes considered in their financial proposal in a separate format.



File No: CMRL/FINANCE/CONCURRENT AUDIT/2025

Dated: 19.04.2025

**CHENNAI METRO RAIL
LIMITED NOTICE
INVITING E-TENDER
NIT No: CMRL/FIN/AUDIT/II/2025/CONCURRENT AUDIT
NATIONAL COMPETITIVE BIDDING**

CMRL invites digitally signed tender through e-procurement portal from Reputed, Experienced, Financially sound, eligible applicants, who fulfill the qualification criteria as mentioned in the tender through National Competitive Bidding (NCB) under Single Stage two Envelope with (Technical & Financial) system for the works as detailed below

1.	Name of work	Tender No: CMRL/FIN/AUDIT/II/2025/CONCURRENT AUDIT
2.	Bid validity	120 days from the last date of submission of the Bid
3.	Details of NIT / Tender Document	NIT/Tender Notice Publication date in Newspapers/CMRL website 18.04.2025 The Bid documents can be downloaded from the CPP PORTAL http://eprocure.gov.in/eprocure/app from : 21/04/2025 Bidder shall submit the Technical Bid and Financial Bid in CPP Portal only and hardcopy submission is not required except for the document mentioned in Sl.No.5 & 6.
4.	Duration of Contract	2 Years
5.	Bid Security Amount (EMD)	c) Amount: The total bid security / EMD amount shall be equivalent to INR 50,000 /- (Rupees fifty thousand only) and shall be submitted via Demand Draft(DD)/RTGS transactions to the below mentioned CMRL Bank account. d) Submission of Originals: Demand Draft (in originals) shall be accepted only up to 15.00 hrs on 19-May-2025 in the office of CGM (F) at the address mentioned hereinafter. In case of RTGS / NEFT transactions, bidders shall submit the copies of transaction of payment on or before last date of and time of Bid submission
6.	Bid Documents Fee (Non-refundable)	(a) There will be a non-refundable tender Fees of INR 8000/- (Rupees Eight thousand only) including GST to be paid by NEFT/ RTGS/ Demand Draft A copy of GST Registration Details of Bidder are to be provided along with tender fees.
7.	Exemption for Bid security and Bid Submission Fee	The Micro and Small Enterprises (MSE) are exempted from paying Bid security. Instead, the MSE firms shall submit the Bid Security declaration form available in the Section IVA Bidding forms along with UDYAM registration copy in the technical bid.
8.	CMRL BANK Account Details	d) Beneficiary name: M/s Chennai Metro Rail Limited e) Beneficiary bank: State Bank of India, Koyambedu Branch, Chennai 600107 f) Current Account No: 34926306854 g) IFSC Code : SBIN0009675
9.	Pre-bid Meeting	28/04/2025 at 15:00 hours in the MetroS Building, 2nd Floor, Room Name:Yamuna, 327, Anna Salai, Nandanam, Chennai 600035
10.	Last date of Seeking Clarifications/By email/letter by post	30/04/2025 up to 18:00 hours Queries/clarifications from bidders after due date and time shall not be acknowledged.
11.	Authority and place for submission of Bid Document Fee, Bid Security BG/DD, seeking clarifications & Pre-Bid Meeting	Chief General Manager (Finance), Chennai Metro Rail Limited,MetroS, 327, Anna Salai, Nandanam, Chennai 600035 Tel No. 044-2437 8000, Extn: 28302 Email id: murali.r@cmrl.in
12.	Last Date and Time of submission/uploading of Bid	20/05/2025 up to 15:00 Hrs
13.	Date and Time of opening of Bid (Technical Bid)	21/05/2025 at 15:00 Hrs
14.	Bidders barred from bidding for this work	Those bidder or JV partners, who have abandoned any contract executed for any Metro Rail Corporation in India, or Tamil Nadu State Govt, during last 03 years, and / or whose contracts have been terminated, and/or bidders who have been blacklisted and/or banned by any Metro Rail Corporation in India or Tamil Nadu State Govt. and currently if the ban is effective as on date of submission of bid, are NOT ELIGIBLE to participate in this tender
15.	Website from which any additional information can be obtained	https://eprocure.gov.in/eprocure/app www.chennai-metro-rail.org

Note: If the date of opening of tenders happens to be a public holiday, Tenders will be opened on the next working day at the same time.

CGM(FINANCE)
Chennai Metro Rail Limited