

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	21-05-2025 13:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	21-05-2025 13:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	30 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Gujarat
Department Name/विभाग का नाम	Urban Development And Urban Housing Department Gujarat
Organisation Name/संगठन का नाम	N/a
Office Name/कार्यालय का नाम	Junagadh Urban Development Authority
क्रेता ईमेल/Buyer Email	buycon139.uduhdg.gj@gembuyer.in
Item Category/मद केटेगरी	Financial Audit Services - Financial Reporting Framework, Review of Financial Statements, Audit report; CA Firm
Contract Period/अनुबंध अवधि	26 Day(s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	Yes
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण	
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	12000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है	Yes
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Required/आवश्यकता	No
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ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
2. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Number of Years of firm/company's existence as per ICAI certificate: Practicing Chartered Accountants Firm should be registered in ICAI and registration period of the firm should be at least Ten (10) years

Number of years of experience as on date of which at least XX years should be in internal/external audit of companies, PSUs and centrally funded institutions.: The Firm should have completed audit work for any (1) department of Govt. of Gujarat. (2) PSU of Govt. of Gujarat or (3) Authority/Board/Corporation of Government of Gujarat in last 3 years.

Number of XX fulltime CA's required and YY professional audit staff: The firm should have at least 3 fulltime CA as on 31.3.2025. Out of that min 2 should be partners.

Financial Audit Services - Financial Reporting Framework, Review Of Financial Statements, Audit Report; CA Firm (1)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Scope of Work	Financial Reporting Framework , Review of Financial Statements , Audit report
Type of Financial Audit Partner	CA Firm
Type of Financial Audit	Statutory Audit
Category of Work under Financial Audit	Audit of financial statements , Reliability of financial reporting , Deterring , Investigating fraud , Compliance with law & regulations , Compliance with contracts , Risk Management , Review system & processes , Bank Transactions
Type of Industries/Functions	Government
Frequency of Progress Report	Yearly
MIS Reporting for Financial Audit support	Yes
Frequency of MIS reporting	Yearly
State	NA
District	NA
Addon(s)/एडऑन	
Post Financial Audit Support	Yes

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	To be set as 1	Additional Requirement/अतिरिक्त आवश्यकता
1	Vishnubhai Purohit	362001,"Pankaj" Banglow Railway Station Raod	1	<ul style="list-style-type: none">Number of Months for which Post Audit Support is required : 11

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.

12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।

---Thank You/धन्यवाद---



**Tender Inviting Proposal from Chartered Accountant for Appointment of
Statutory Auditor**

DECLARATION OF INTENT:

JUDA is Urban Development Authority working as per mandate of Govt. of Gujarat, Accordingly the activity undertaken by the authority includes construction of roads, development and maintenance of parks, sewerage system, plantation within the object of **General Public Utility**; JUDA intends to appoint Chartered Accountant to conduct Statutory Audit, Preparing Final Accounts, Filing Income Tax Return as prescribe by Law, Proceeding regarding the Assessment and correspondence relating to that. Proposals are invited from practicing Chartered Accountants Firms fulfilling the following Pre-Qualification Criteria to carry out the said assignment.

PRE QUALIFICATION CRITERIA:

- a. The Chartered Accountant firm should be registered with the Institute of Chartered Accountants of India. Registration period of the firm should be at least 10 years.
- b. A Firm conducting audit must have experience of atleast Three (3) year for carrying out audit work of Government Company/Board/Society/Corporation.
- c. For the assignment only those CA Firms will be considered which satisfy the minimum criteria prescribed in Annexure 2
- d. The chartered accountant firm should not be debarred / delisted in past by any Government organization/undertakings or by any other institution. It has also to disclose that any disciplinary action has been taken by ICAI against the firm / Partner or any of its Directors. In such cases the firm is not eligible for appointment.
- e. Any Conditional offer shall not be accepted. The firm shall not make any addition or alteration to the prescribed format / terms of the tender (offer document)
- f. Only those Firms which fulfill minimum eligibility criteria as per Annexure 2 should apply and send their technical and financial proposal, scrutiny of the firm will be carried out exactly as per eligibility criteria
- g. The financial proposal of only those firms shall be open who qualify in technical bid.
- h. CA Firm will be selected on the basis of L1 in the financial proposals.



Appointment of CA Firm as Statutory Auditor of JUDA

- i. EMD Rs.500/- (Five Hundred only) in Pay Order/DD submitted in **Favor of “Junagadh Urban Development Authority payable at Junagadh”**. The Successful CA Firm should deposit security deposit @5% of approved annual fees.

IMPORTANT DETAILS OF THE TENDER:

1. Scope of Work:

Scope of work for selected Chartered Accountant Firm as follows:

- a. Verification of all vouchers related to expenses.
- b. Verification of all receipts of income.
- c. Verification of application of Statutory Provisions like Income Tax, Labour Cess and/or any other duties, taxes, levies by central/state in this respect.
- d. Verification of receipts (Grant received from State Government, Central Government or any board/ Corporation/ Company established by State or Central Government) along with rates, norms and guidelines of JUDA).
- e. Verification of all concern registers.
 1. Cashbook and Bank reconciliation statements.
 2. Cheque register & Cheque issued register.
 3. SD/EMD deposit register.
 4. Advance & Grant register.
 5. FD, bank guarantee register. Etc...
- f. To co-ordinate with tax-consultant.
- g. Preparing Final Accounts as per rule (48) of Gujarat Town Planning and Urban Development Rules, 1979 in Form-Q and in Common Format.
- h. Filing Income Tax Return within Time limit.
- i. Proceeding regarding the Tax Assessment and correspondence relating to that Assessment.



Appointment of CA Firm as Statutory Auditor of JUDA

- j. In Board Meeting and A.G. Audit of the Authority selected Firm's Executive must be present as and when required. Also compliance A.G. Auditor pera. (Include proprietary Audit) and the Audits under other Laws.

3. Terms and Conditions:

- a. JUDA reserve the right to accept or reject any or all proposal without assigning any reason.
- b. Copy of the PAN Card and GST registration must be submitted along with the technical proposal.
- c. Proposals should be completed in all respects and should fulfill all requirements or else, it is liable to be rejected without assigning any reason & any communication, in addition the bidder will be disqualified if at any point if it found that the information provided by him is found incorrect.
- d. The CA Firms cannot assign. Outsource /sublet the work entrusted, or sub contract it in any manner what so ever, or any portion of it, to any other CA, CA Firms/Individuals.
- e. The CA Firm shall not disclose or pass on to any other , the proprietary of confidential information relating to the projects, their services or JUDA's business or operation without prior written consent of the Management.
- f. The CA Firms has to undertake that all knowledge and information not within the public domain which may be acquired during execution of the assignment shall be, for all time and for all purpose, regarded as strictly confidential and held in confidence, and shall not be directly disclose to any person whatsoever, except with the prior written permission from the appointing authority.
- g. The contract can be terminated from either side, at any time after giving a Two month notice to the concern without mentioning any reason.
- h. For any dispute Legal jurisdiction shall be Junagadh City Only.



Appointment of CA Firm as Statutory Auditor of JUDA

- I. If the above work is assigned to the CA for the next two years at the prescribed fee rate, the CA will have to accept it. The final decision will be taken by the Chief Executive Officer, which will be binding on the CA.

4. TERMS FOR PAYMENT OF FEES

- a. The CA Firm shall submit their professional bill Approved by Competent Authority.
- b. Any delay in Submission of Statutory report will make chartered accountant firm liable for penalty @1 % per Week and maximum 20% of tender price subject to the decision of the CEO.
- c. Any penalty arising out due to late filing of the Income Tax Return and found to be due to error/ delay on part of the CA firm shall be deducted from the bill of the CA Firm subject to the decision of the CEO.
- d. As per Govt. norms TDS etc / other deducting shall be deducted from the payable bill.



Appointment of CA Firm as Statutory Auditor of JUDA

ANNEXURE 1

**OFFER FOR APPOINTMENT OF CHARTERD ACCOUNTANT FIRMS AS STATUTORY AUDITOR OF
JUDAFOR THE FINANCIAL YEAR 2024-25 TO FINANCIAL YEAR2026-27**

TECHNICAL PROPOSAL

1	Name and address of the Firm	
2	Telephone / Mobiles Email Id	
3	Date of Establishment	
4	Constitution (Partnership/Company)	
5	Registration Number (enclosed copy of the latest ICAI certificate)	
6	GST Registration No.	
7	PAN	
8	No. and name of Partner -FCA - ACA	

Note: All the above referred documents shall be self-attested along with seal of the firm.



Appointment of CA Firm as Statutory Auditor of JUDA

Self Declaration :-

I/we _____ Designated Partner of M/s _____ do hereby declare that information provided below is true and fair and binding to me/ us for penalty and cancellation/ termination of contract if anything found wrong later on.

- We further declare & certify that our firm has not been debarred / delisted in past by any Government organization/undertakings or not by any other institution. It is also certify that any disciplinary action has not been taken by ICAI against the firm / Partner or any of its Directors.
- We hereby declare that the firm or any of the partner / directors do not have any direct or indirect interest in JUDA.

Date:

Signature of Partner

Place:

Mem No. _____

FRN No . _____



Appointment of CA Firm as Statutory Auditor of JUDA

ANNEXURE 2

**DOCUMENTS TO BE SUBMITTED ALONG WITH THE TECHNICAL PROPOSAL FOR QUALIFYING
MINIMUM ELIGIBILITY CRITERIA:**

Sr. no	Minimum Eligibility	Proof to be Enclosed
1	Name and address of the Head office of a Firm and Branch (if any)	Address proof of the same
2	Practicing Chartered Accountants Firm should be registered in ICAI and registration period of the firm should be at least Ten (10) years	Latest Certificate of Constitution issued by the ICAI
3	The firm should have at least 3 fulltime CA as on 31.3.2025. Out of that min 2 should be partners.	-DO-
4	The firm should have an average gross receipts from profession of Rs. 30Lacks (Rupees Thirty Lacks) in the last three years including on 31.03.2025.	Copy of Tax Report, Income Expenditure Accounts, & Balance Sheet to be submitted
5	The Firm should have completed audit work for any (1) department of Govt. of Gujarat. (2) PSU of Govt. of Gujarat or (3) Authority/Board/Corporation of Government of Gujarat in last 3 years.	Letter from the concerned Entity.

Note: All the above referred documents shall be self-attested along with seal of the firm.

List of categories where trials are allowed:

- Simulators
- Ship's propulsion machinery, radars and sensors, navigation equipment, communication equipment, RO plants, compressors, cranes, boats, Pilotless Target aircraft, pumps, dehumidifiers etc.
- Aircraft engine/generator/flight deck equipment/air conditioning system/radars
- Tank engine/ generator/ air conditioning system
- Bullet Proof Helmet, Bullet Resistance Jacket
- Drones
- All-Terrain Vehicles (ATV)
- **Communication Equipment for Defense:**
 - Radio Sets:**
 - HF/VHF/FM Manpack Radio
 - Vehicle Radio Set
 - Tactical Communication Systems:**
 - Software Defined Radio (SDR) Systems
 - VHF/UHF Tactical Communication Systems
 - Handheld Satellite Phones (e.g., Iridium)
 - Combat Net Radio (CNR) Systems
 - Satellite Communication Systems:**
 - Very Small Aperture Terminal (VSAT) Systems
 - Satellite Phones
 - Mobile Satellite Communication Systems
 - Command and Control Systems:**
 - Battlefield Management Systems (BMS)
 - Tactical Data Links
 - Encryption Devices (e.g., VINBAX)
 - Surveillance and Reconnaissance Communication:
 - Unmanned Aerial Vehicle (UAV) Communication Systems
 - Ground Control Stations (GCS) for UAVs
 - Remote Video Terminals (RVTs)
 - Electronic Warfare (EW) Communication:**
 - EW Communication Jamming Systems
 - Communication Intelligence (COMINT) Systems
 - Network Infrastructure:**
 - Field Deployable Communication Nodes
 - Tactical Communication Switches
 - Mobile Communication Shelters
 - Navigation and Positioning Systems:**
 - GPS Receivers
 - Navigation Systems for Vehicles and Personnel
 - Specialized Communication Equipment:**
 - Underwater Communication Systems
 - Special Forces Communication Gear
 - Mountain Warfare Communication Equipment
- Contamination Monitor

- Fiber Reinforced Plastic Boat with Motor (RIBs)
- Bukhari Improved Version
- Fire Fighting Equipment's as per DGQA specifications
- Victim Location System with Breaching System
- HDPE Boats
- Pontoon Boats
- Medical equipment
- **Engineering and Mining Equipment for Bomb Disposal Units:**
- Modular protection vehicles
- High Altitude Clothing including Snow Boots